***ANNEX 8***

**SUBMISSION OF THE 2023 APP-CSE TO THE PS-DBM**

The Procurement Service - Department of Budget and Management (PS-DBM) advises all government agencies to submit their 2023 Annual Procurement Plan - Common-use Supplies and Equipment (APP-CSE) to PS-DBM via the Virtual Store (VS) facility.

The deadline of submission is on **30 September 2022**.

The PS-DBM wishes to reiterate that

hard copy or manual submission will not be accepted.

• Log-in to VS to download the 2023 APP-CSE template:

<https://philgeps.gov.ph/home>

• Visit our website for the procedural guidelines in uploading APP-CSE:

<https://ps-philgeps.gov.ph/home/>

footnotes:

*• The submission of APP-CSE is in compliance with* ***Memorandum Circular No. 2022-xxx*** *dated DD-MM-YYYY issued by the Inter-agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No 25 s. 2011)*