***Annex 6***

**FY 2022 Agency Accountability Timelines**

For reference, agencies should observe the timelines and comply with the following requirements under Section 5.0: Agency Accountabilities of MC No. 2022-1:

| **DEADLINE** | **REQUIREMENTS** | **VALIDATING AGENCY** |
| --- | --- | --- |
| before January 31st of the fiscal year | Submit Certificate of Compliance that the agency conducted **Early Procurement Activities** for at least 50% of the Total Value of the **FY 2022 Procurement Projects** to the GPPB-TSO.*Note: Early Procurement Activities should be conducted in FY 2022* | GPPB-TSO |
| March 31, 2022 | Submit **FY 2022 APP-non CSE** to GPPB-TSO. | GPPB-TSO |
| June 30, 2022 | Submit Results of the **APCPI** system **for FY 2021 Procurement Transactions** to GPPB-TSO. | GPPB-TSO |
| September 30, 2022 | Posting of **Indicative** **FY 2023 APP-non CSE** in the agency’s Transparency Seal webpage. | DBM-OCIO |
| September 30, 2022 | Submit the **FY 2023 APP-CSE** thru the PhilGEPS Virtual Store. | PS-DBM |
| October 1, 2022 | **Maintain/Update the agency Transparency Seal** (TS) under Section 102 of the General Provisions of the FY 2022 General Appropriations Act (GAA). The TS page should be accessible by clicking the TS logo on the home page. | DBM - OCIO |
| October 1, 2022 | Post the agency’s policy on the **Establishment and Conduct of the Agency Review and Compliance of SALN** in the agency Transparency Seal for FY 2022. | CSC |
| November 30, 2022 | Submission of the **National Competition Policy (NCP) requirements** as stated in Section 5.2 of the FY 2022 PBB Guidelines. | PhCC |
| December 31, 2022 | **Sustained Compliance w/ Audit Findings**Fully implement 30% of the prior years’ audit recommendations as shown in the Report on Status of Implementation of Prior Years’ Recommendations. These recommendations will exclude the Property, Plant, and Equipment (PPE)-related items of the Annual Audit Report (AAR). Audit findings closed since FY 2020 should also not recur. The objective is to improve the agency’s internal control processes, enhance operational effectiveness, and eliminate, resolve and remedy most, if not all, of the agency audit findings, by the end of 2022. | COA |
| January 30, 2023 | **Update** all procurement requirements for transactions above 1 million from January 1, 2022 to December 31, 2022 in the **PhilGEPS.** | PS-PhilGEPS |
| January 30, 2023 | Submit the following **Freedom of Information (FOI) Program** requirements to PCOO: 1. Updated People’s FOI manual
2. Updated One-page FOI Manual
3. FOI reports: Agency Information Inventory, 2022 FOI Registry, and 2022 FOI Summary Report
4. Link to the agency’s dashboard in the electronic FOI (eFOI) portal ([www.foi.gov.ph](http://www.foi.gov.ph))
5. Updated AID-FOI Tool
6. FOI Client/Customer Satisfaction Report
 | PCOO |
| February 28, 2023 | **Designation of the Agency’s Committee on** **Anti-Red Tape (CART)** Compliance and submission of requirements to ARTA pertaining to the agency’s CART as stated in ARTA MC No. 2020-007.  | ARTA |

*Notes:*

*\*As provided in MC No. 2022-1, while the above conditions are no longer required in determining the overall PBB eligibility of agencies, compliance with these conditions shall be used as the basis in determining the eligibility of responsible units and individuals. Agencies should submit these requirements directly to the oversight/validating agencies.*

\*\**The oversight/validating agencies have the authority to modify their requirements and timelines as necessary. Agencies should directly contact the oversight/validating agencies of the above-mentioned Agency Accountabilities for updates and concerns.*