



REQUEST FOR CONSOLIDATION/MERGING OF MEMBER'S RECORDS (RCMMR)

HQP-PFF-093
(V07, 04/2025)

INSTRUCTIONS

1. This form shall be accomplished in one (1) copy.
2. Print in BLOCK/CAPITAL LETTERS.
3. Submit the duly accomplished form together with the required supporting documents to any Pag-IBIG Fund Branch.

MEMBER'S INFORMATION

Pag-IBIG MID No. : _____
Member's Name : _____
Last Name First Name Name Extension (e.g. Jr., II) Middle Name
Date of Birth : _____
Marital Status : ☐ Single/Unmarried ☐ Married ☐ Widow/er ☐ Legally Separated ☐ Annulled
Mother's Maiden Name : _____
Contact No. : _____
Email Address : _____

PRESENT EMPLOYER INFORMATION

Employer/Business Name : _____
Employer/Business Address : _____
Employer/Business Contact No. : _____
Purpose of Consolidation/Merging : ☐ Short-Term Loan (STL) Application
☐ Provident Benefits Claim (PBC) Application
☐ Others, please specify _____

	Previous Employer/Business Name	Previous Employer/Business Address	Inclusive Date(s)
1.			
2.			
3.			
4.			
5.			

REQUESTED BY:

Signature of Member Over Printed Name

Date

THIS PORTION IS FOR Pag-IBIG FUND USE ONLY

REQUESTING Pag-IBIG FUND BRANCH:

RECEIVED BY:

PROCESSED BY:

APPROVED/DISAPPROVED BY:

Date: _____

Date: _____

Date: _____

REMARKS:

CHECKLIST OF REQUIREMENTS

1. Request for Consolidation/Merging of Member's Records (RCMMR, HQP-PFF-093) (1 Original)
2. Valid ID acceptable to the Fund (1 Photocopy)

Notes:

- a. In case there is discrepancy or gap between the member's declared employment details against the record in the system, the member shall be required to submit Proof of Employment (Employment History, Certificate of Employment, Payslip, Contract, or any evidence that confirms employment).
- b. If the submission is made through an authorized representative, submit request form, authorization letter and valid IDs of the member and the authorized representative (1 Photocopy).
- c. In all instances wherein photocopies are submitted, the original documents must be presented for authentication.