



Republic of the Philippines  
**DEPARTMENT OF ENERGY**

**DEPARTMENT ORDER NO. DO 2013-10-0017**

**RECONSTITUTING THE DEPARTMENT OF ENERGY  
TASK FORCE ON FEES AND CHARGES**

WHEREAS, DOF-DBM-NEDA Joint Circular No. 1-2013 dated January 30, 2013 which implements Executive Order No. 31 dated October 01, 2013, directs all departments, bureaus, commissions, offices, agencies and instrumentalities of the National Government, including government-owned and controlled corporations, to rationalize the rates of their fees and charges, increase their existing rates and imposed new fees and charges.

WHEREAS, Executive Order No. 218 dated March 15, 2000 reactivates the Task Force on Fees and Charges and provides the guidelines for the review of the proposed rate increases of fees and charges under Administrative Order No. 255.

NOW, THEREFORE, the Department of Energy Task Force on Fees and Charges (DOE-TFFC) is hereby established:

**SECTION 1.** The DOE-TFFC and its Secretariat shall be composed of the following:

Chairman : Undersecretary or 2<sup>nd</sup> highest ranking official of the Department  
Vice-Chairman : Director, Financial Service  
Members : Chief, Budget Officer  
                  Chief, Accounting Division  
                  Representatives to be nominated by the Directors of the following Bureaus/Services and approved by the Secretary:

- ❖ Energy Resource Development Bureau (ERDB)
- ❖ Energy Utilization Management Bureau (EUMB)
- ❖ Oil Industry Management Bureau (OIMB)
- ❖ Energy Policy and Planning Bureau (EPPB)
- ❖ Electric Power Industry Management Bureau (EPIMB)
- ❖ Energy Research Testing and Laboratory Services (ERTLS)
- ❖ Renewable Energy Management Bureau (REMB)
- ❖ Investment and Promotion Office (IPO)
- ❖ Consumer Welfare & Promotion Office (CWPO)

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- ❖ Information Technology and Management Services (ITMS)
- ❖ Legal Services (LS)
- ❖ Administrative Services (AS)

Secretariat:

One head and three (3) members to be nominated by the Director of Financial Services and approved by the Secretary.

**SECTION 2.** The Revision Committee shall have the following functions:


- (i) Review existing fees and charges and conduct study on the necessity of imposing new/revised ones, gathering data on the costs of delivery of services in order to compute the appropriate rates that will recover these costs;
- (ii) Ensure that the guiding principles of this Circular as well as the rules under Section 5 hereof are observed;
- (iii) Submit to the Head of the Department a report and recommendations regarding proposed new/revised fees and charges, containing the results of the aforementioned study, including the legal and material bases and justification for the proposed rates, as well as any comments or feedback received from the public under Section 5.5 hereof.
- (iv) Inform the public of approved schedule of fees and charges by publishing the same in a newspaper of general circulation in the Philippines and by posting the said schedule in conspicuous places both in the central and field offices and in the agency website;
- (v) Submit a copy of the Approved Schedule of Administrative Fees and Charges to the National Task Research Center not later than thirty (30) days after effectivity of the new/revised rates, copy furnished the DBM through the Fiscal Planning Bureau;
- (vi) Coordinate with the Task Force on Fees and Charges on matters pertaining to the Implementation of Administrative Order No. 31 and these rules and regulations.
- (vii) Keep and maintain all records pertaining to the implementation of AO 31 and these rules and regulations within the Department.
- (viii) Perform such other functions necessary and appropriate to accomplish the foregoing.



**SECTION 3.** The Secretariat shall serve as the main support unit of the Revision Committee. The following are the Secretariat's functions and responsibilities:

- (i) Provide administrative support to the Revision Committee;
- (ii) Organize and make all necessary arrangements for meetings of the Committee;
- (iii) Attend Committee meetings;
- (iv) Prepare minutes of meetings and other necessary records thereof;
- (v) Consolidate the lists of administrative fees and charges from various units of the Department to make them available for review, and submit reports/updates as necessary, to the Revision Committee; and
- (vi) Perform such other functions necessary and appropriate to accomplish the foregoing.

All Department Orders and other issuances inconsistent with this Department Order are hereby modified or superseded accordingly.

For immediate implementation.

  
**CARLOS JERICHO L. PETILLA**  
Secretary

 Republic of the Philippines  
DEPARTMENT OF ENERGY  
IN REPLYING PLS CITE:  
SOE-JLP-13005376  


Fort Bonifacio, Taguig, Metro Manila  
16 September 2013

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