



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

DEPARTMENT ORDER NO. DO2018-04-0009

INSTITUTIONALIZING SUBMISSION OF ENERGY INFORMATION, SECTORAL DEVELOPMENTS AND STATISTICS / DATA TO THE ENERGY POLICY AND PLANNING BUREAU (EPPB)

WHEREAS, Republic Act (R.A.) No. 7638, as amended, or the Department of Energy Act of 1992 declares the policy of the State to ensure a continuous, adequate, and economic supply of energy with the end in view of ultimately achieving self-reliance in the country's energy requirements.

WHEREAS, the Department of Energy (DOE) recognizes the importance of accurate, timely and relevant energy policies, studies, researches, energy data/statistics and information, as inputs to ensure rationalized, integrated, and coordinated programs and projects towards ensuring greater energy supply security and enhanced productivity in the country's energy sector;

WHEREAS, the generation of data on power/energy production and consumption by the DOE is included in the System of Designated Statistics (SDS), a mechanism that identifies and generates the most critical and essential statistics required for social and economic planning/analysis based on approved criteria, pursuant to Article 4 Rule 3 of the Implementing Rules and Regulations (IRR) of RA 10625 or the "Philippine Statistical Act of 2013";

WHEREAS, Section 3 of Executive Order No. 2, s. 2016 on Freedom of Information (FOI) mandates that every Filipino shall have access to information, official records, public records, and to documents and papers pertaining to official acts, transactions or decisions, as well as to government research data used as basis for policy development.

WHEREAS, in accordance to the above law and executive issuance and subject to the general supervision of the Secretary of the DOE, the Energy Policy and Planning Bureau (formerly Energy Planning and Monitoring Bureau) is mandated to perform the following functions:

- (1) Formulate, update, monitor and evaluate national and local energy plans, policies, programs and projects, and provide a comprehensive assessment of demand scenarios and supply options as well as study the impact of international commitments on energy policies, economy and environment;

- (2) Supervise, coordinate, and integrate the formulation, monitoring, and review of programs and plans for energy supply development such as power development, local energy resource development and production, and energy importation;
- (3) Develop and maintain a centralized, comprehensive, and unified data and information program to ensure the efficient collection, evaluation, analysis, and dissemination of data and information on reserves of various energy resources, production, demand, development technology, and related economic and statistical information which are required for policy formulation, program planning and implementation;
- (4) Regularly review and analyze past and current patterns of energy consumption vis-à-vis growth and development performance of the various economic sectors to evaluate current and foreseeable trends in energy demand; and conduct energy supply-demand balancing studies to define energy supply and utilization strategies, estimate the resources required, and assess the energy program's economic, environmental, social, and political impact;
- (5) Assume the incorporation of national environmental goals in the formulation and implementation of energy programs, and to advance the goals of restoring, protecting, and enhancing environmental quality, and assuring public health and safety; and
- (6) Conduct studies on international energy issues that have a direct impact on negotiations and investments involving energy resources and technologies.

NOW, THEREFORE, for and in consideration of the foregoing premises, it is hereby ordered that all Bureaus, Services, Units and Field Offices of the DOE shall submit the required energy data/statistics and other relevant information to the EPPB.

Section 1. Sources and Processing of Energy Data/Statistics and Information

- 1.1 The DOE gathers and receives data from several sources as a result of various collection, recording, monitoring, assessment and evaluation activities.
- 1.2 The DOE develops and maintains a centralized, comprehensive, and unified database and information system and program to ensure the efficient collection, evaluation, analysis, and dissemination of data and information on reserves of various energy resources, renewable energy sources, production, demand, development technology, power statistics, efficiency related data and other related economic and statistical information i.e., upstream and downstream fossil fuels prices, electricity rates, power plants technology tariffs, among others, which are required for policy formulation, program planning and implementation.

Section 2. Purpose of Data

In cognizant of the mandate of DOE, the purpose of this policy is to achieve the following:

- 2.1 Gather inputs in the development of the Philippine Energy Plan (PEP) which embodies the country's major plans and programs in consideration of energy trends and development, as well as the action agenda to respond to emerging energy challenges and issues. The PEP shall develop and update the existing Philippine energy program which shall provide for an integrated and comprehensive exploration, development, utilization, distribution and conservation of energy resources, with preferential bias for environment-friendly, indigenous, and low-cost sources of energy.
- 2.2 Development of the Energy Balance Table (EBT) as a comprehensive compilation and reconciliation of data on all energy products. The EBT serves as the primary data source in the preparation of the Philippine Energy Supply and Demand Situationer, Energy Supply and Demand Outlook and Key Energy Statistics, which are used as basis in policy formulation and research undertakings of the DOE.
- 2.3 Compliance to the reportorial requirements of oversight agencies/ committees/ commissions/ councils/ offices such as, but not limited to, the Office of the President, Department of Budget and Management, National Economic and Development Authority, Philippine Statistics Authority, Commission on Audit, Philippine Commission on Women, Climate Change Commission, National Disaster Risk Reduction and Management Council, Joint Congressional Power Commission, and the Regional Development Council.
- 2.4 Gather inputs in the development of policies and other legislative positions, researches and studies, including cooperation efforts with international agencies, research institutes, and academic institutions.

Section 3. Data Submission and Timelines

- 3.1 Bureaus, Services, Units and Field Offices shall submit monthly, quarterly, semestral and annual accomplishment reports / sectoral developments, energy data/statistics, and status of energy projects (e.g. locally-funded projects) to the EPPB. Submission of such information and data must be regionalized, if applicable.
- 3.2 Pursuant to Section 5 (b) of the Department of Energy Act of 1992, the updating of the Philippine Energy Plan shall be submitted not later than the fifteenth (15th) day of September every year. Submission of the required annual reports and/or data for the PEP must be made every 1st quarter of the year.

3.3 All Concerned Bureaus, Services, Units and Field Offices are enjoined to submit their respective energy data/statistics being required for the generation of the EBT on or before July 15 of every calendar year. Any update, revision and/or change made after the specified cut-off will be considered for the next round of EBT preparation. The release of the official EBT and other energy statistics generated from the EBT for public information and dissemination shall be sourced from and generated by the EPPB. Any revision and/or update on the sectoral data in the EBT shall be coordinated with the EPPB for inclusion in the next update of the national EBT.

3.4 Bureaus, Services, Units and Field Offices shall submit energy policies to include existing, currently being developed and policies for development, to the EPPB. Concerned Bureaus, Services, Units and Field Offices shall submit existing research, currently being developed and research agenda to the EPPB. Energy policies and research agenda including its description and status shall be submitted on / or before July 15 of every year.

Section 4. Data Access and Banking

4.1 EPPB shall be responsible in providing energy stakeholders from the public and private sector with relevant information regarding the PEP, as well as key energy statistics and other energy-related indicators pursuant to the established Citizen's Charter.

4.2 EPPB shall be the official repository of all energy statistics/data and shall assume responsibility for its maintenance and regular updating.

Section 5. Submission Guidelines

5.1 All submissions must be reviewed and endorsed by the assigned Bureau Directors, Service Directors and Chiefs to the EPPB Director.

5.2 All submissions must indicate the date to which the given energy information and statistics/data applies.

5.3 All submissions are required to be transmitted officially (via memorandum to the EPPB Director) and electronically (via e-mail to the designed focal persons).

5.4 Within thirty (30) days upon the effectivity of this Department Order, the EPPB shall develop the template/format of all data requirements to be accomplished by concerned Bureaus.

Section 6. Disclosure Policy

6.1 Requests for energy statistics/data and relevant information by third parties can only be acted upon receipt of written request submitted to the Office of the EPPB Director and/or focal unit/person on energy planning and energy statistics.

6.2 Relevant energy statistics/data generated from the EBT can only be disclosed at the national, sector/ industry and total fuel level.

6.3 Provision of energy statistics/data and relevant information shall be decided upon and authorized by the Director of the concerned Bureau/Service or his or her authorized representative.

6.4 Energy data on projections, financial matters and prices require clearance from the Office of the Secretary prior to its release.

6.4 Energy information and data may be used only for the sole purpose for which it was requested.

Section 7. Separability Clause

If for any reason, any section or provision of this Department Order is declared unconstitutional or invalid, the other parts or provisions hereof which are not affected thereby shall continue to be in full force and in effect.

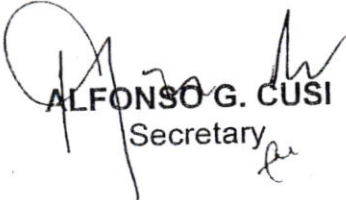
Section 8. Repealing Clause

All issuances, rules and regulations or parts thereof which are inconsistent with the provisions of this Department Order are hereby deemed repealed, amended or modified accordingly.

Section 8. Effectivity

This Department Order shall take effect immediately.

Signed this _____ day of _____ 2018 at DOE, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila.


ALFONSO G. CUSI
Secretary



APR 25 2018

1. The first part of the report is a general introduction to the subject of the study.

2. The second part of the report is a detailed description of the methods used in the study.

3. The third part of the report is a presentation of the results of the study.

4. The fourth part of the report is a discussion of the results and their implications.

5. The fifth part of the report is a conclusion and a list of references.

6. The sixth part of the report is a list of appendices.

7. The seventh part of the report is a list of figures and tables.

8. The eighth part of the report is a list of footnotes.

9. The ninth part of the report is a list of symbols and abbreviations.

10. The tenth part of the report is a list of acknowledgments.

11. The eleventh part of the report is a list of references.

12. The twelfth part of the report is a list of appendices.

13. The thirteenth part of the report is a list of figures and tables.

14. The fourteenth part of the report is a list of footnotes.

15. The fifteenth part of the report is a list of symbols and abbreviations.

16. The sixteenth part of the report is a list of acknowledgments.

17. The seventeenth part of the report is a list of references.

18. The eighteenth part of the report is a list of appendices.