

Department of Energy Oil Industry Management Bureau (OIMB)					Annex MR-SUMM - BIOETHANOL January 2021			
REFINER OR IMPORTER								
MONTHLY REPORT ON BIOETHANOL SUPPLY AND DEMAND SUMMARY								
Business Name / Address:			Contact Details (email and tel #):			Covered Month:		
Prepared By:			Approved By:			Deadline of Submission:		
(Position and Signature over Printed Name)			(Position and Signature over Printed Name)			Not later than the 20th calendar day of the succeeding month		
A	B	C	D	E	F	G	H	I
VOLUME OF SUPPLY (In KL)					VOLUME OF WITHDRAWAL (In KL)			
BEGINNING INVENTORY (Annex MR-SUMM-Bioethanol, Ending Inventory of the Previous Month)	IMPORTED BIOETHANOL (Total actual volume that arrived and unloaded in ANNEX MRE-A)	LOCAL PURCHASE OF IMPORTED BIOETHANOL (Total actual volume lifted for the month in ANNEX MRE-B)	PURCHASE OF LOCALLY SOURCED BIOETHANOL IN COMPLIANCE TO THE LMA (Total actual volume lifted for the month in ANNEX MRE-C)	TOTAL AVAILABLE SUPPLY (A+B+C+D)	LOCAL SALE OF IMPORTED BIOETHANOL (Total actual volume lifted for the month in Annex MRE-D)	UTILIZED FOR BLENDING (Total volume utilized as reflected in QRE-D)	TOTAL WITHDRAWAL (F+G)	ENDING INVENTORY (E-H)

MONTHLY REPORT ON BIOETHANOL IMPORTATION

Reminder/Instruction: Supporting documents:

1. Certified true copy of Bill of Lading;
2. Certified true copy of Commercial Invoice;
3. Certified true copy of fully processed BOC Single Administrative Document or SAD; and
4. Certified true copy of the Certificate of Quality with the denaturant used and dosage tested at disport in compliance with the Philippine National Standards and submitted by the Refiner, Importer or Own User.

MONTHLY REPORT ON LOCAL PURCHASE OF IMPORTED BIOETHANOL

Reminder/Instruction: Supporting documents:

1. Certified true copy of Commercial Invoice;
2. Certified true copy of BIR Permit to Purchase Imported Ethanol;
3. Photocopy of the OIMB acknowledgement letter on the notice to local purchase of imported ethanol; and
4. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the seller.

MONTHLY REPORT ON PURCHASE OF LOCALLY- SOURCED BIOETHANOL IN COMPLIANCE TO THE LOCAL MONTHLY ALLOCATION (LMA)

[illegible]

Reminder/Instruction: Supporting documents:

1. Certified true copy of Commercial Invoice;
2. Certified true copy of Certificate of Sale (with serial number issued by local bioethanol producer and conformed/signed by both oil company and local Bioethanol producer); and
3. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards submitted by the domestic Bioethanol producer.

REFINER OR IMPORTER

[illegible]

Reminder/Instruction: Supporting documents:

1. Certified true copy of Commercial Invoice;
2. Certified true copy of BIR Permit to Sell Imported Bioethanol;
3. Photocopy of the OIMB acknowledgement letter on the notice to local sale of imported ethanol; and
4. Certified true copy of the Certificate of Quality with the denaturant used and dosage tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the seller.

REFINER OR IMPORTER

MONTHLY REPORT ON BIOETHANOL DENATURING LIQUIDATION

Business Name / Address:			Contact Details (email and tel #):			Covered Month:			
Prepared By:			Approved By:			Deadline of Submission:			
(Position and Signature over Printed Name)			(Position and Signature over Printed Name)			Not later than the 20th calendar day of the succeeding month			
OIMB Acknowledgement Import Notice Details			Actual Denaturing Details						
DOE Ack. Ref. No.	Acknowledged Volume	Disport	DOE Travel Order Number	Covered Denaturing Period	Place of Denaturing/Location	Actual Volume of Denatured Inventory per Travel Order	Running Denatured Inventory	Running Remaining Undenatured Inventory	OIMB Validation Remarks
GRAND TOTAL									

- Reminder/Instruction: Supporting documents:
- 1. Photocopy of OIMB acknowledgement of Bioethanol Importation; and
 - 2. Certified true copy of applicable certificate of denaturing.

REFINER OR IMPORTER
MONTHLY REPORT ON BIODIESEL SUPPLY AND DEMAND SUMMARY

Business Name / Address:		Contact Details (email and tel #):	Covered Month:	
Prepared By:		Approved By:	Deadline of Submission:	
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)	Not later than the 20th calendar day of the succeeding month	
A	B	C	D	E
VOLUME OF SUPPLY (In KL)			VOLUME OF WITHDRAWAL (In KL)	ENDING INVENTORY (C-D)
BEGINNING INVENTORY (Annex MR-SUMM-Biodiesel, Ending Inventory of the Previous Month)	PURCHASE OF LOCALLY PRODUCED BIODIESEL (Total Actual Volume Lifted for the month in Annex MRB)	TOTAL AVAILABLE SUPPLY (A+B)	UTILIZED FOR BLENDING (Total volume utilized as reflected in Annex QRB-B)	

REFINER OR IMPORTER

MONTHLY REPORT ON PURCHASE OF LOCALLY-SOURCED BIODIESEL
IN COMPLIANCE TO THE BLENDING REQUIREMENT

Business Name / Address:			Contact Details (email and tel #):				Covered Month:	
Prepared By: (Position and Signature over Printed Name)			Approved By: (Position and Signature over Printed Name)				Deadline of Submission: Not later than the 20th calendar day of the succeeding month	
Domestic Producer/ Supplier	Address	Purchase Invoice Number	Purchase Price (Php/KL)				Actual Volume Lifted (In KL) (Should include strictly only those volume lifted for the covered month)	Date Lifted (Should include strictly only those volume lifted for the covered month)
			FOB	Insurance	Freight	Total		
GRANDTOTAL								

Reminder/Instruction: Supporting documents:

- 1. Certified true copy of Commercial Invoice; and
- 2. Certified true copy of the Certificate of Quality tested at the loadport/source tank in compliance with the Philippine National Standards and submitted by the domestic Biodiesel producer.

REFINER OR IMPORTER
QUARTERLY PROJECTED SALES REPORT OF E-GASOLINE

Business Name / Address:	Contact Details (email and tel #):	Covered Month:	
Prepared By: (Position and Signature over Printed Name)	Approved By: (Position and Signature over Printed Name)	Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter	
Particulars	Month 1	Month 2	Month 3
A. Projected Supply of Bioethanol for Blending Requirements			
A.1. Projected Bioethanol Requirement (10% of Projected E-10 Sales)			
1. Projected Sales			
2. Computation of the 10% Bioethanol Requirement			
A.2. Projected Ethanol Supply to satisfy Bioethanol Requirement:			
1. LMA			
2. Allowable Importation (Projected Ethanol Requirement less LMA)			
3. Computed Bioethanol (10%) Content of the locally purchased E-Gasoline from Other Bulk Supplier			
TOTAL			
B. Projected Supply of Bioethanol for Sales			
Imported Bioethanol Sales to Other Bulk Supplier (Indicate Buyer details in an attached sheet)			

Reminder/Instruction: Supporting document:

1. Submit this report to OIMB at the beginning of every quarter attached to the first application for notice of Bioethanol purchase (Importation or Local Purchase) for the covered quarter.

REFINER OR IMPORTER

Business Name / Address:		Contact Details (email and tel #):	Covered Month:
Prepared By: (Position and Signature over Printed Name)		Approved By: (Position and Signature over Printed Name)	Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter
Domestic Producer/Supplier	Purchase Order Number	Volume to be Lifted (In KL)	Estimated Date of Lifting
GRAND TOTAL			

Reminder/Instruction: Supporting documents:

1. Certified true copy of Purchase Order; and
2. Certified true copy of confirmation letter of the Purchase Order from the Bioethanol Producer.

REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON BIOETHANOL LOCAL MONTHLY ALLOCATION (LMA) COMPLIANCE

Business Name / Address:			Contact Details (email and tel #):			Covered Month:		
Prepared By:			Approved By:			Deadline of Submission:		
(Position and Signature over Printed Name)			(Position and Signature over Printed Name)			Not later than the 20th calendar day of the month after the covered quarter		
A	B	C	D	E	F	G	H	I
QUARTER	Issued LMA Based on Committed Volume (For DOI Biofuel Participant entry)	Computed Ten Percent (10%) Ethanol Requirement Based on Net Sales of Blended Gasoline (For DOI Biofuel Participant entry : Total volume reflected in Annex QRE-D)	Computed LMA based on Actual Production (For OIMB entry)	Imposable LMA (For OIMB entry: whichever is lower of Columns B,C or D)	Purchase of Locally Sourced Bioethanol in Compliance to the LMA (For DOI Biofuel Participant entry : Total volume reflected in Annex MRE-C)	Volume Discrepancy (For OIMB entry: F-E)	Percentage of Compliance (For OIMB entry: F/E)	Remarks
Month 1								
Month 2								
Month 3								
GRAND TOTAL FOR THE QUARTER								

Reminder/Instruction: Supporting documents:

1. Photocopy of the OIMB LMA letter for the concerned quarter; and
2. In case of non-compliance due to Force Majeure, submit to OIMB the following:
 - a. Official notification letter to OIMB stating the justifications/reason that proves a Force Majeure case for LMA non-compliance.
 - b. Attachment to the above-mentioned notification letter to OIMB:
 - i. If Force Majeure happens to the Domestic Producer/Supplier - Notification letter from the Bioethanol producer claiming of the existence of the Force Majeure with appropriate supporting documents and the corresponding confirmation letter by the DOI Biofuel Participants agreeing to the existence of the Force Majeure case; or
 - i. If Force Majeure happens to the DOI Biofuel Participants - Notification letter from the DOI Biofuel Participants claiming of the existence of the Force Majeure with appropriate supporting documents and the corresponding confirmation letter by the Bioethanol producer agreeing to the existence of the Force Majeure case.

REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON THE BIOETHANOL BLENDING COMPLIANCE (10%)

Business Name / Address:		Contact Details (email and tel #):			Covered Month:		
Prepared By:		Approved By:			Deadline of Submission:		
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)			Not later than the 20th calendar day of the month after the covered quarter		
A	B	C	D	E	F	G	H
QUARTER	Total Volume Utilized Bioethanol For Blending	Sale of Blended Gasoline (E10)			Computed Ten Percent (10%) Ethanol Requirement (E) (E * 10%)	Volume of Discrepancy to the Ten Percent (10%) Required Compliance (F-B)	Percentage of Compliance (B/F)
		Total Sales of Blended Gasoline (E10) (The same total volume of actual sales reflected in Annex MR-J of the Guidelines on Notices and Reportorial Requirements pursuant to the Oil Dereg Act)	Total Local Purchase of Blended Gasoline (E10) (The same total volume of actual purchase reflected in Annex MR-E of the Guidelines on Notices and Reportorial Requirements pursuant to the Oil Dereg Act)	Net Sales of Blended Gasoline (E10) (B-C)			
Month 1							
Month 2							
Month 3							
Total Quarter							

REFINER OR IMPORTER

QUARTERLY PLANNED LIFTINGS IN COMPLIANCE TO THE BIODIESEL BLENDING REQUIREMENT

Business Name / Address:		Contact Details (email and tel #):	Covered Month:
Prepared By: (Position and Signature over Printed Name)		Approved By: (Position and Signature over Printed Name)	Deadline of Submission: Not later than the 20th calendar day of the month after the covered quarter
Domestic Producer/Supplier	Purchase Order Number	Volume to be Lifted (In KL)	Estimated Date of Lifting
GRAND TOTAL			

- Reminder/Instruction: Supporting documents:
- 1. Certified true copy of Purchase Order; and
 - 2. Certified true copy of confirmation letter of the Purchase Order from the Biodiesel Producer.

REFINER OR IMPORTER

QUARTERLY RECONCILIATION REPORT ON THE BIODIESEL BLENDING COMPLIANCE (2%)

Business Name / Address:		Contact Details (email and tel #):		Covered Month:			
Prepared By:		Approved By:		Deadline of Submission:			
(Position and Signature over Printed Name)		(Position and Signature over Printed Name)		Not later than the 20th calendar day of the month after the covered quarter			
A	B	C	D	E	F	G	H
QUARTER	Total Volume Utilized Biodiesel For Blending	Sale of Blended Diesel (B2)			Computed Two Percent (2%) Biodiesel Requirement (E* 2%)	Volume of Discrepancy of the Two Percent (2%) Required Compliance (F-B)	Percentage of Compliance (B/F)
		Total Sales of Blended Diesel (B2) (Total volume of actual sales in Annex MR-J of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Local Purchase of Blended Diesel (B2) (Total volume of actual purchases in Annex MR-E of the Guidelines on Notices and Reportorial Requirement pursuant to the Oil Dereg Act)	Net Sales of Blended Diesel (B2) (C-D)			
Month 1							
Month 2							
Month 3							
Total Quarter							