

**MEMORANDUM**

FOR : Ms. **FLOVITAS U. FELIPE**  
Supervising Auditor, Commission on Audit (COA)

FROM : Dir. **MYLENE C. CAPONGCOL** *cc: [signature]*  
Chairperson, DOE GAD-Focal Point System *note*

DATE : 28 February 2017

SUBJECT : **DOE Gender and Development (GAD) Accomplishment Report (AR) for CY 2017**

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**A. INTRODUCTION**

1. This is with reference to the request of the DOE Resident COA Auditor to submit the CY 2017 GAD AR as of 31 December 2017.

**B. MANDATE**

2. Department Order (D.O.) N. 2017-02-0003 "Reconstitution of the DOE Gender and Development-Focal Point System (GAD-FPS)" providing guidelines for the Creation, Strengthening, and Institutionalization of the GAD FPS and institutionalizing Rules and Regulations on GAD, and Special Order (S.O.) No. 2017-02-0020, "Designating the Members to Compose the GAD-FPS," both dated 21 February 2017.
3. Under the said D.O. and S.O. the Technical Working Group (TWG) and Secretariat handles, among others, the gender plans and activities' implementation, monitoring, and reportorial compliance to the Philippine Commission on Women (PCW), Commission on Audit (COA) and Department of Budget & Management (DBM), as the case maybe.

**C. ACTION REQUESTED**

4. We are pleased to submit the DOE GAD Accomplishment Report for CY 2017 pursuant to Section 30 of R. A. 10964.

**D. PRAYERS**

5. For the Supervising Auditor's reference. Thank you.

3/1/18 *[signature]*

**DEPARTMENT OF ENERGY GENDER AND DEVELOPMENT ACCOMPLISHMENT REPORT (DOE GAD-AR)  
FOR THE YEAR 2017**

GAD Activity	Output Performance Indicators and Target	GAD Budget/ Responsible Unit	Actual Result	Actual Cost (Php)	Remarks
<b>ORGANIZATION FOCUSED</b>					
Monitor policy implementation for gender results	% of policies implemented resulting in reduced gender gaps or GAD integration in the PAPs of DOE and energy agencies	50,000.00 DOE GAD FPS	Reformulated <u>DOE vision</u> explicitly stated in the importance of robust and sustainable energy systems in “transforming the duties of men and women”		The new vision now forms part of PPT presentation on energy policies, plans and programs.  Posted in the DOE GAD Website.  There is no expense made in the preparation/ implementation of the policies. For reference, see attribution expenses during GAD meetings
Training/orientation of all new and existing members of the MANCOM and GFPS and staff on gender awareness, GST, gender	No. of training sessions conducted on GAD  No. of Female/Male attendees on DOE Basic Orientation on		Implementation of the following activities:	138,607.05 (Personnel Attributions, see items A-C)	

analysis (GA), and tools, GPB, GAD-related policies and mandates:	GAD and MCW (at least 25% of filled up functions reached)	570,000.00 DOE GAD-FPS	A. On the occasion of the National Women's Month celebration:		
	% increase in level of awareness of gender issues among employees		1. Gender Sensitivity Training (GST) by Josephine Banaag/ 03.23.17 50 pax: 9 (M); 41 (F)/DOE AVR Honorarium & Meals expenses	20,410.00	
	No. of F/M from new MANCOM members/Division Chief who attended GAD training target for GAD orientation, 100% by 2 <sup>nd</sup> semester; GST, at least 40% by 2 <sup>nd</sup> semester		2. Talk on Women Empowerment by Ms. Mirriam Quiambao-Roberto/03.27.17 DOE Multi- Purpose Hall (MPH) Meals, toll, meals expenses	101,267.00	
			3. Livelihood Training Programs 03.16.17/DOE MPH a. Chocolate Design b. Fashion Jewelry Making c. Perfume Making Meals expenses	18,000.00	
			4. Health & Wellness sessions by Essential Derm Factor 03.10 & 13.17 DOE Databank lobby	No charge	
			5. Personality Development by Mary Kay/03.08.17 Meals expenses	2,454.00	
		60,000.00 DOE GAD-FPS	B. Orientation through a Film-show (Gender Sensitivity) entitled: "BOSES", conducted three (3) screenings / 05.16.17 / DOE AVR Film fees & Meals expenses	57,090.79	A film endorsed by the Philippine Commission on Women due to various sensitive issues

Orientation Training on Gender Plans & Budget (GPB) and		450,000.00 DOE GAD-FPS	C. Year-End Report of Accomplishment for the CY 2017 and Preparation of 2019 GAD Plans & Budget (GPB) 12.21-22.17/ACE Hotel & Suites Pasig City/ 89pax: 24 (M); 65 (F)	325,650.00	While separate budgets were allotted on the GPB preparation and that of the GAD Day conduct, the GAD FPS decided to be prudent not only to maximize the availability of the Execom/ManCom due to their other urgent tasks that need to finish/undertake before the year ends. Hence, the 2 activities were done back to back.
GAD Day: Presentation of 2018 GPB and 2017 Accomplishment Report		250,000.00 DOE GAD-FPS			
Conduct of 2 <sup>nd</sup> batch of Training of Trainers (TOT) on Gender Analysis, GAD Toolkit and GPB	No. of Female/Male TOT participants on specific GAD topics (GA, DOE gender Toolkit, GPB)	400,000.00 DOE GAD-FPS			Deferred/postponed in view of the DOE-wide implementation of the DOE priority activities e.g. hosts of international events, performance assessment and audit, "e-power mo", among others, i.e., prioritization for the conduct of Management programs
Monitoring of conduct of TOT participants	No. of F/M TOT participants on GPB topics				
	No. of Female/Male TOT participants conducting gender training (by topic)				

	% of Female/Male TOT Participants-trainers rated at least "satisfactory" by their participants				
Conduct of other related GAD activities to include: a.) regular meetings b.) GAD day celebration in December c.) purchase of necessary logistics/supplies/ collaterals require- ments d.) conduct of orientation /study visits to various DOE GAD PAPs sites/ area of activities and/ or other countries' best practices on Mainstreaming Gender Dimensions in Energy Development:	No. of monitoring visits conducted by DOE FPS to DOE GAD Project sites, study visits, as well as GAD related foreign conferences and trainings attended: a. GAD FPS Quarterly meeting b. GAD TWG Monthly meeting every 3 <sup>rd</sup> Wednesday of the month c. GAD Secretariat twice a month d. Special meetings	283,000.00 DOE GAD-FPS and TOT members	Twenty one (21) meetings conducted:  a. GAD FPS - 3 b. TWG - 15 c. Secretariat - 3	211,070.49 (Personnel Attributions during meetings conducted)  160,240.50 (meals)	
	Foreign/local training/activity attended and visits on DOE GAD Projects	120,000.00 (local) 380,000.00 (foreign) 300,000.00 (visits) DOE GAD-FPS	Misses E. T. Ramos (EPPB), J. I. Silagpo (BD-FS) and M. A. E. R. Peralta (GAD staff) attended the PCW GAD Budget call seminar/training on 11.10.17	3,450.91 (Personnel Attribution)	Only one (1) local seminar attended and no foreign trainings site visits undertaken due to same reasons presented above.

	Procurement of Collaterals:				
	Round Neck T-Shirt (2000pcs. X Php180.00)	360,000.00 DOE GAD-FPS	These collaterals (shirts and utility bags) were awarded in December 2017 and for full delivery on 22 March 2018		There were processes reviews, hence, the delay
	Cloth Utility Bag (5000pcs. X Php95.00)	475,000.00 DOE GAD-FPS			
Procurement/hiring of GAD consultant; Resource persons; and Job order personnel to handle GAD technical/general administrative matters	Contracting/hiring of GAD consultants; Resource persons; and Job order personnel:				
	-Salary of Three (3) Job Order (J.O.) staff	691,112.40 DOE GAD-FPS	Ms. J. T. Cham 01.03-08.25.17	220,513.00	Resigned effective 26 August 2017
			Mr. C. D. J. Soto 01.03-12.31.17	243,454.50	
			Ms. M. A. E. R. Peralta 10.25-12.31.17	34,339.00	
	Consultant/ Resource Person	300,000.00 DOE GAD-TWG			Prepared TOR of GAD consultant and ongoing search for qualified candidates. There is constraint in looking for a GAD consultant hence, the non-expended budget.

Maintenance of GAD room this shall include equipment /supplies needed; including the regular update of the GAD website	Utility cost (Electrical, Internet connections, Water services, and Telephone Services, Supplies and Materials	30,000.00 DOE GAD-FPS/ 70,000.00 DOE GAD-FPS	Cleanliness of the GAD room (part of the DOE-wide maintenance)	100,000.00	Expenses for utility are estimated at 100,000.00 for the year.
Capacity development of concerned DOE personnel on data capture, storage, retrieval, and analysis	No. of F/M concerned DOE personnel trained in data capture, storage, retrieval and analysis  No of DOE PAPs with SDD Components	60,000.00 DOE GAD-FPS and ITMS			The ITMS did the capacity development using only the office hours, hence, no expenses incurred.
Application of the GAD design checklist to new DOE projects and programs  Continuing GAD review of ongoing DOE projects and programs using the HGDC PIMME GAD Checklist	5% of DOE projects and program designs with a GAD rating of at least 8 based on HGDC PIMME GAD Checklist	100,000.00 DOE EPPB-EECD Project Review Committee (PRC)	The PRC deliberated 8 out of 13 proposals, where 1 of 8 were endorsed for regular funding while the rest were endorsed under Fund 151 for Secretary Cusi's approval.	PRC meeting held on 02 March 2017  87,735.05 (Personnel Attributions)	The PRC usually obliged project proponents to submit GAD checklist duly accomplished by / with assistance of their respective TOTs. Said checklist is among the other requirements, being submitted by the proponents for their locally funded project proposals as a proof of the proposals' GAD responsiveness / sensitiveness.

**CLIENT FOCUSED**

<p>Conduct of a series of IEC campaigns on Energy Safety Practices &amp; Efficiency Measures (ESPEM), including the "e Power Mo!" in various areas nationwide through the aid of related logistical requirements relating to IEC e.g., collaterals, supplies and materials and continuation for the identification of barangay-based women associations/organizations nationwide.</p>	<p>No. of barangay-based women's groups tapped for the conduct of ESPEM/ "e-Power Mo!"</p> <p>No. of Female/Male participants per area</p> <p>Summary of Feedback and evaluation results from F/M participants per IEC- ESPEM / "e-Power Mo!" conducted.</p> <p>No. of IEC materials developed / prepared</p> <p>No. of IECs conducted: (targets: Luzon-5 Visayas-5, and Mindanao-5)</p>	<p>900,000.00</p> <p>HRMD-AS</p>	<p>(13) IECs conducted:</p> <ol style="list-style-type: none"> <li>1. Sta Mesa, Manila/03.03.17 150 pax: 55 (F) 95 (M) Meals expenses</li> <li>2. Iloilo (West Visayas State University)/03.29.17 200 pax: 80 (M) 50 (F) Travelling expenses</li> <li>3. Luneta, Manila/06.12.17 200 pax: 119 (M) and 81 (F) Meals expenses</li> <li>4. Mambusao Capiz/06.21.17 227 pax: 123 (M) and 104 (F) Meals &amp; travelling expenses</li> <li>5. PICC, Manila/07.12.17 50 pax: 16 (M) and 34 (F) Meals expenses</li> <li>6. Davao/10.03.17</li> </ol>	<p>371,881.183 (Personnel Attributions for the IECs conducted)</p> <p>22,727.00</p> <p>75,620.00</p> <p>21,250.00</p> <p>150,694.00</p> <p>16,055.00</p> <p>90,630.00</p>	<p>Summary: NCR/Luzon (8): PUP, Luneta, PICC Pangasinan, Makati, Pasig, Antipolo</p> <p>Visayas (4): Iloilo, Capiz, Tacloban, Cebu</p> <p>Mindanao (1): Davao [Only one (1) was conducted in Mindanao due to safety issue]</p>
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		87 pax: 61 (M) and (26) Travelling expenses	
		7. Cebu/09.07.17 53 pax: 14 (M) and 39 (F) Travelling expenses	104,382.00
		8. Pasig City/09.25.17 111 pax: 63 (M) and 48 (F) Meals expenses	22,696.43
		9. Tejeros, Makati City/08.30.17 98 pax: 28 (M) and 70 (F) Meals expenses	21,300.00
		10. Clark, Pampanga/11.28.17 68 pax: 50 (M) and 18 (F) Travelling expenses	1,892.00
		11. Antipolo City/11.29.17 140 pax: 60 (M) and 80 (F) Meals expenses	31,920.00
		12. Makati City/12.19.17 (as one of the NECM activity) 140 pax: 46 (M) and 94 (F) Meals expenses	32,940.00
		13. Ormoc City, Leyte/11.27.17 Travelling & Accom. expenses	139,028.50

		200,000.00 DOE VFO	Iloilo (West Visayas State University) VFO Meals and Travelling expenses	87,907.00	
		200,000.00 DOE LFO			Cancelled in view of the DOE-wide implementation of the DOE priority activities e.g. hosts of international events, performance assessment and audit, among others, i.e., prioritization for the conduct of Management programs
		200,000.00 DOE MFO			This was deferred twice for (October and December 2017) as the focal person in MFO resigned last July 22, 2017. But, still was not pursued due to non-availability/cancellation of the host municipality.

Procurement of Collaterals	Hand Towel (Lavender) 5,000pcs. X P50.00)	250,000.00 HRMD-AS	The towel and GAD pin were accordingly processed for the GAD FPS approval of its procurement. But, during the deliberations, there is a change in the direction/prioritization, hence, only the GAD pin was pushed for procurement. However, there was no bidder submitted bids for the pin.		Cancelled. Not anymore considered as a priority item for procurement in 2017
	GAD Pin (1,000pcs. X P50.00)	50,000.00 HRMD-AS			No bidder for the GAD Pin
Conduct of seminars/safety training on the proper handling of petroleum products, particularly among women and purchase of promotional materials/give-aways, supplies and equipment	No. of safety seminars/trainings conducted – 5 each in Luzon, Visayas and Mindanao		Thirteen (13) IECs conducted:		Target GAD Budget is for the meals, travelling and other related expenses only.
	Travelling Expenses/ Meals of Attendees	767,000.00/ 300,000.00 DOE OIMB	Talisay City and Naga City, Cebu 04.24-25.2017 214 pax: 72 (M) and 142 (F)		
			Daet and Labo, Camarines Norte 06.14-16.17 207 pax: 111(M) 96(F)		
			Tagaytay City/06.23.17 90 pax: 71 M) 19(F)		
			Butuan City & Surigao City/07.25-27.17 303 pax.: 122(M)181(F)		
			Bacolod City, La Carlota City, and Talisay City, Negros Occidental		

			10.24-27.17 412 pax.: 137 (M) 275 (F):		
			General Santos City, Polomolok City, and Koronadal City, South Cotabato,	165,610.00	
			11.07-10.17 443 pax.: 202 (M) 241 (F)		
	Collaterals/Promotional Materials	590,000.00			
	Equipment and Supplies	343,000.00			
Conduct of IEC on Bote- Bote and Conduct of consultation meetings with LGU's, RDC	No. of IECs conducted (5)	DOE OIMB 1,028,500.00	Meeting with DAP and discussed about the follow-through activity;	-	
	No. of F/M participants in IEC				
	No. of collaterals developed (2)		Prepared Terms of Reference (TOR) for the conduct of IEC prohibiting the sale of Liquid fuels in Bote-Bote		
	Travelling expense	212,500.00			
	Meals	300,000.00			
	Publication	459,000.00			
Development of Gender Mapping Tool	Gender Mapping Tool developed	2,000,000.00 DOE REMB- SWEMD and DOE			The Department of Energy- Affiliated Renewable Energy Center (DOE-ARECs)
Conduct of promotional	No. of promotional activities	GAD Project			

activities on gender mapping among the ARECS in Luzon, Visayas and Mindanao. Provision of technical assistance in the conduct of gender mapping and application of gender mapping results to designing community-based RES Provision of technical assistance to the ARECs on project conceptualization and development Regular conduct of Project Steering Committee (PSC) Meetings and inspection/monitoring of projects sites in MMSU and BU AREC service communities	on gender mapping conducted  No. of M/F participants in the promotional activities on gender mapping  No. of capacity building conducted among ARECs No. of actual visits in the projects sites of the ARECs  No. of PSC meetings and monitoring visits conducted No. of trainings conducted	Steering Committee			was suspended due to Department Order No. 2013-12-0019 "Strengthening the Management and Operation of ARECs in the Philippines".
Conduct of Girls and Science, Girls in Science workshops in at least two (2) schools each in Northern and Southern Luzon, and Visayas and Monitoring of selected GISP Female participants	No. of high school girls trained in or who have attended lectures on the importance of S& T as future career  Procurement of promotional materials/collaterals	DOE ERTLS 941,000.00  208,600.00 290,000.00	Six (6) IECs conducted:  1. Milaor National High School and Ocampo National High School in Naga Camarines Sur 08.14-18.17 58 Students, 17 Teachers and 17 DOE GIS Team	304,404.00 (Expenses include meals of participants, meals and accommodations	The initial first target area was Davao City. But due to the peace and order situation, the target area was moved to Camarines Sur.  The conduct of IEC was

Procurement of van rental	60,000.00		of DOE GIS Team, Per Diem and Van Rental)	moved to August due to late response from the school principals. The 2 <sup>nd</sup> target area which was supposed to be Camarines Sur was already moved to our 1 <sup>st</sup> target area, hence in replaced, Pampanga was chosen due to its proximity.
% of Female GISP participants who indicated interest in S & T before the workshop		2. Maimpis Integrated High School and Pampanga National High School in San Fernando Pampanga 10.18-22.17 60 Students, 22 Teachers and 17 DOE GIS Team	282,511.00 (Expenses include meals of participants, meals and accommodations of DOE GIS Team, Per Diem and Van Rental)	
% of Female GISP participants who indicated interest in S & T after the workshop				
% of Female GISP participants who enrolled in S & T		3. Carlos F. Gonzales High School and San Roque National High School in San Raphael and Paombong Bulacan 12.05-09.17 60 Students, 31 Teachers and 21 DOE GIS Team	256,526.00 (Expenses include meals of participants, meals and accommodations of DOE GIS Team, Per Diem and Van Rental)	
		Procurement of Supplies & Materials	245,240.00	
		Conduct of Data Gathering/Evaluation of 2016 Survey Results (From selected schools on 11.07-10.17:	41,500.00	
		1. Olongapo City National High School	453,067.22 (Personnel Attributions)	

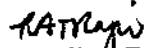
			2. New Cabalan National High School 3. Quezon Hills National High School 4. Cordillera Integrated Science High School  With sum of 118 Students, 24 Teachers and 6 DOE GIS Team		
Implement the project on "ENEReady: A Career Talk on Breaking Gender Stereotypes in the Energy Workforce" by conducting the following activities in selected high schools in NCR, Central Luzon and Southern Tagalog: Career Talk Essay-Writing Contest	No. of participants – Grade 9 and 10 students (male and female)  Increase in the level of appreciation of science-based/technical courses that would open up better options for the students' future	2,437,450.00 DOE CWPO	Six (6) IECs conducted:  1. Pasig City Science High School 133 students: 39 (M) and 94 (F)  2. Antipolo National High School 100 students: 32 (M) and 68 (F)  3. Mataas na Paaralang Neptali A. Gonzales 147 students: 41 (M) and 106 (F)  4. Emiliano Tria Tirona Memorial National High School 900 students: 420 (M) and 480 (F)	32,944.23 (Personnel Attributions)  Meals expenses of students: 45,000.00  48,900.00  50,465.00  50,000.00	Due to the refocusing of the CWPO activities since the Supervising Usec. has been changed, the career talks were deferred to the second half of 2017 including the procurement of collaterals.

			5. Binan National High School 150 students: 64 (M) and 86 (F)  6. Tagaytay National High School 162 students: 59 (M) and 103 (F)  Preparatory Meeting  Promotional Materials: Printing Collaterals	60,000.00   58,841.047  1,560.00  10,000.00 335,000.00	
Monitoring of EC compliance with GAD policies in recruitment and training of EC personnel by (a) conducting random spot-checking of Ecs by contingent team DOE-NEA GAD Focal persons; and (b) requiring Ecs through NEA to submit reports on their implementation of the Policy Memo  Coordinate with and assist NEA in developing training module on solar technology for Ecs female and male engineers	-% of Ecs complying with the policy on hiring more women E/TW (at least 20% rct of- Ecs)  % of women E/TW to total E/TW in all Ecs (target to be determined)  Training module on solar technology developed, with application to GAD issues, for Ecs female and male engineers.	2,000,000.00 EPIMB/NEA	Coordination with NEA for them to effect implementation of Gender Equality in their hiring process.		NEA has already a separate GAD Plan and Projects




	ESTIMATED TOTAL AMOUNT	PhP 5,858,005.13
	2017 TOTAL GAD BUDGET (PhP 17,676,562.40)	
	2017 TOTAL GAD BUDGET (without 2M from NEA)	PhP 15,676,562.40
	PERCENTAGE VALUE	37.37%

Prepared by:

  
Ms. Rosalina T. Rapi/Ms. Salve P. Orcine  
DOE GAD-Secretariat

Recommending Approval:

  
Asst. Dir. Carmencita A. Bariso, CESO IV/Ms. Helen B. Arias  
DOE GAD-Technical Working Group

Approved by:

  
Dir. Mylene C. Capongcol  
Chairperson, DOE GAD-Focal Point System