



Republic of the Philippines  
**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)



2024-09-129NTP

### NOTICE TO PROCEED

**MS. KATRINA ISABELLE B. TRINIDAD**

Business Development Associate  
SVI Information Services Corporation  
22<sup>nd</sup> Floor Antel Global Corporate Center,  
#3 Doña Julia Vargas Avenue,  
Ortigas Center, Pasig City

Dear Ms. Trinidad:

In reference to the approved contract awarded through BAC Resolution No. 334 s. 2024 for the "Procurement of Services for the Scanning/Digitization of 10,000 Technical Reports for CY 2024" in the amount of **One Million Nine Hundred Eighty-Seven Thousand One Hundred Thirty-Two Pesos and Fifty Centavos (PhP1,987,132.50)**, executed by and between the Department of Energy (DOE) and SVI Information Services Corporation, we hereby issue this Notice to Proceed (NTP) for SVI Information Services Corporation to start the implementation of the contract.

Upon receipt of this NTP, SVI Information Services Corporation shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

**FELIX WILLIAM B. FUENTEBELLA**  
Undersecretary

RECEIVED BY:

Signature over Printed Name
<b>PRESIDENT SVI INFORMATION SERVICES CORP</b>
Position and Company
<b>10-17-24 08:37</b>
Date and Time Received