

**DEPARTMENT OF ENERGY
VISAYAS FIELD OFFICE
BIDS AND AWARDS COMMITTEE**

Resolution No. V274 s. 2023

**A RESOLUTION RECOMMENDING THE AWARD OF CONTRACT THRU
THE USE OF ALTERNATIVE MODE OF PROCUREMENT (AMP), IN
PARTICULAR PROCUREMENT OF COMMON OFFICE SUPPLIES**

WHEREAS, the Bids and Awards Committee (BAC) received a memorandum dated 13 June 2023 from Mr. Vicente Y. Villasis of the Office of the Director-Admin Section requesting the BAC's approval through the use of Alternative Mode of Procurement (AMP) of Procurement of Common Office Supplies with an approved budget for the contract in the amount of Php 150,000.00;

WHEREAS, this procurement has been included in the Department's CY 2023 Annual Procurement Plan approved by the Secretary Raphael P. M. Lotilla;

WHEREAS, Sections 48.1, 53 and 53.9 Rule XVI of the 2016 Revised IRR of R.A. No.9184 authorized the conduct of Negotiated Procurement under the AMP, the pertinent provisions of which are quoted as follows:

"Sec. 48.1 Alternative Methods. — Subject to the prior approval of the Head of the Procuring Entity, and whenever justified by the conditions provided in this Act, the Procuring Entity may, in order to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the procuring entity shall ensure that the most advantageous price for the Government is obtained:
xxx

"Sec. 53. Negotiated Procurement is a method of procurement of goods, infrastructure projects and consulting services whereby the procuring entity directly negotiates a contract with a technically, legally, and financially capable supplier, contractor or consultant only in the following cases;
xxx

"Sec. 53.9 Small Value Procurement. — Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the threshold prescribed in Annex "H" of this IRR: Provided, That in case of Goods, the procurement does not fall under shopping in Section 52 of this IRR.

WHEREAS, based on the abstract of quotation which was thoroughly evaluated by the BAC-TWG and the evaluation result detailed below, the BAC-TWG recommends to the BAC during its BAC Meeting No. 05 on 27 July 2023, the award of contract to **CEBU EDUCATIONAL SUPPLY** for having submitted the **Single Calculated Responsive Bid** is hereby recommended;

Particulars	End User	ABC	BIDS					
			Cebu Educational Supply					
			Item	Description	Qty.	Unit	Unit Price	Total Price
Procurement of Common Office Supplies	VFO	Php 150,000.00	1	Ballpen, Black	80	pcs	4.25	340.00
			2	Ballpen, Blue	50	pcs	4.25	212.50
			3	Battery, size AAA	24	pcs.	71.85	1,724.40
			4	Battery, size AA	24	pcs.	59.40	1,425.60
			5	Bond paper, A4	70	rms.	214.50	15,015.00
			6	Bond paper, pink, short	15	rms.	345.75	5,186.25
			7	Bond paper, yellow, short	15	rms.	345.75	5,186.25

			8	Bond paper, short	25	rms.	200.75	5,018.75
			9	Bond paper, long	50	rms.	237.25	11,862.50
			10	Clip, backfold three fourth	50	pcs.	1.25	62.50
			11	Clip, backfold 25mm (1 inch)	50	pcs.	1.55	77.50
			12	Clip, backfold 32mm (1 one fourth)	50	pcs.	2.25	112.50
			13	Correction tape	50	pcs.	20.00	1,000.00
			14	Envelope, brown, short	700	pcs.	1.70	1,190.00
			15	Expanding envelope, brown, long	50	pcs.	12.50	625.00
			16	Fastener, small, plastic	24	bxs.	36.00	864.00
			17	Pressboard folder, maroon, long	200	pcs.	31.00	6,200.00
			18	Pressboard folder, green, long	200	pcs.	31.00	6,200.00
			19	Folder, white, long	700	pcs.	5.00	3,500.00
			20	Glue, 130g.	36	bot.	21.25	765.00
			21	HP ink 678, color	4	pcs.	665.00	2,660.00
			22	Magazine stand, Long	12	pcs.	130.00	1,560.00
			23	Permanent marker, black	24	pcs.	36.50	876.00
			24	Newsprint, long	20	pcs.	218.75	4,375.00
			25	Note pad (please sign here)	36	pds	75.75	2,727.00
			26	Note pad (stick-on 3x3)	75	pds	30.00	2,250.00
			27	Storage box	75	pcs.	110.50	8,287.50
			28	Record book 500 leaves	16	pcs.	102.00	1,632.00
			29	Rubber band, small	3	bxs	18.75	56.25
			30	Scissors	12	pcs.	21.75	261.00
			31	Sign pen, black 0.5	50	pcs.	20.75	1,037.50
			32	Sign pen, 0.7 BP black	50	pcs.	20.75	1,037.50
			33	Sign pen, 0.7 BP blue	50	pcs.	20.75	1,037.50
			34	Sign pen, 0.7 BP red	36	pcs.	20.75	747.00

			35	Sign pen, blue 0.5	50	pcs.	20.75	1,037.50
			36	Special paper, cornfield cream 185	200	pcks.	41.50	8,300.00
			37	Special paper, white 185 gsm	250	pcks.	41.50	10,375.00
			38	Stapler #35	20	pcs	125.25	2,505.00
			39	Tape, transparent 24mm	24	rolls	24.50	588.00
			40	Tissue paper 3ply	150	rolls	25.00	3,750.00
			41	Paper tray, 3 layers, plastic	12	pcs	318.00	3,816.00
			42	White sticker, A4 non-glossy	30	pcks	29.25	877.50
			44	Face mask, disposable	20	bxs	80.00	1,600.00
			45	Paper towel	150	rolls	75.00	11,250.00
			46	Staple wire #35	10	bxs	30.00	300.00
			47	High lighter stabillo	12	pcs	34.75	417.00
			48	Plastic Frame, short (for certificate)	50	pcs	110.00	5,500.00
				Grand Total				145,428.00

WHEREAS, a lone bidder was received through the posting at PhilGEPS that was thoroughly evaluated by the BAC-Technical Working Group (TWG) as indicated in the attached summary, thereby endorsing to the BAC during this Regular BAC Meeting No. 5 on 27 July 2023 the award of contract to **CEBU EDUCATIONAL SUPPLY** for having submitted the **Single Calculated Responsive Bid** is hereby recommended;

NOW, THEREFORE, in view of the foregoing, and upon motion duly made by Mr. Vicente Y. Villasis, the proponent of the activity, and duly seconded by Engr. Felix T. Timbal, the BAC has resolved, as hereby it is, **RESOLVED** to:

1. **APPROVE** the BAC-TWG findings and recommendation for the award of contract for the Procurement of Common Office Supplies to **CEBU EDUCATIONAL SUPPLY** in the amount of **One Hundred Forty-Five Thousand Four Hundred Twenty-Eight Pesos Only (Php 145,428.00)**;
2. **RECOMMEND** to the Head of Procuring Entity, the approval of the award of the above-mentioned contract; and,
3. **FURNISH** the Commission on Audit, for its information and reference, a copy of this Resolution immediately after its approval by the Head of Procuring Entity;

Feb 27

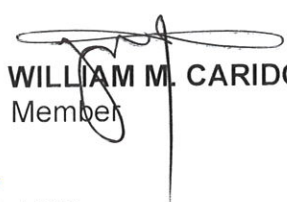
RESOLVED AND ADOPTED by the DOE-VFO Bids and Awards Committee, Regular Meeting No. 5 this 27th day of July 2023 at 5th Floor Escario Building, 731 Escario Street, Capitol Site, Cebu City, Cebu.

Official Travel
LOURDES S. ARCIAGA
BAC Chairperson


FELIX T. TIMBAL
Member



JOSE REY D. MALEZA
BAC Vice Chairperson


ATTY. BARRYTONE A. BUSI
Member


WILLIAM M. CARIDO
Member


VICENTE Y. VILLASIS
End-User

APPROVED BY:


RICARDO B. DELA CRUZ
Director (HoPE)


BSR/mnt/aicm