

~~SECRET~~
~~0078~~

01


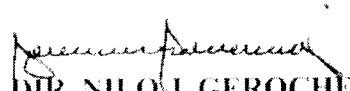


Fed
FMD EGE TMR JPC ASC

01.00-3, 02. Services, 03. Consulting Services; 04. Infrastructure, 05.1-4.4.2. Conflix

DEPARTMENT OF ENERGY

REQUEST FOR SERVICES (RFS)

FORM A

TO BE FILLED BY REQUESTING UNIT		TO BE FILLED BY THE GENERAL SERVICE'S DIVISION																																			
NAME OF REQUESTING DIV./SERVICE/BUREAU/sect. Office		ISS. NUMBER	DATE PREPARED																																		
MINDANAO FIELD OFFICE		6104 - 193 - JS - MFO - CX	3-19-2021																																		
DESCRIPTION / TITLE																																					
<p>MFO JANITORIAL SERVICES</p> <p>CY 2021</p> <p>Php 245,000.00</p>		<p>I. REPAIR / SERVICES REQUESTED</p> <p>- Attach the duly accomplished Pre-Repair Inspection Form</p> <p><input type="checkbox"/> IN HOUSE <input checked="" type="checkbox"/> CONTRACTED-OUT</p> <p><input type="checkbox"/> REPAIR & MAINTENANCE</p> <table border="0"> <tr> <td><input type="checkbox"/> SERVICE VEHICLES</td> <td><input type="checkbox"/> BUILDING/FACILITIES</td> </tr> <tr> <td><input type="checkbox"/> EQUIPMENT</td> <td><input type="checkbox"/> FURNITURE</td> </tr> <tr> <td><input type="checkbox"/> SERVICE ROADS</td> <td><input type="checkbox"/> CANALS/SEWERAGE</td> </tr> <tr> <td><input type="checkbox"/> GROUNDS</td> <td><input type="checkbox"/> UTILITIES</td> </tr> <tr> <td><input type="checkbox"/> PAINTING</td> <td><input type="checkbox"/> VARNISHING</td> </tr> <tr> <td><input type="checkbox"/> TREES</td> <td><input type="checkbox"/> WATER CRAFTS</td> </tr> <tr> <td><input type="checkbox"/> OTHERS</td> <td></td> </tr> </table> <p>II. DOE MAIN CONFERENCE/TRAINING ROOM SERVICES</p> <p>- Formerly Audio-Visual Room (AVR) at Databank Building</p> <table border="0"> <tr> <td><input type="checkbox"/> DOE MAIN CONF. ROOM USE</td> <td><input type="checkbox"/> DATA BANK LOBBY USE</td> </tr> <tr> <td><input type="checkbox"/> TRAINING ROOM USE</td> <td><input type="checkbox"/> SOUND SYSTEM</td> </tr> <tr> <td><input type="checkbox"/> CONFERENCE MIC'S</td> <td><input type="checkbox"/> HANDHELD MIC'S (____ pcs.)</td> </tr> <tr> <td><input type="checkbox"/> LAPEL MIC'S</td> <td><input type="checkbox"/> MIC STANDS (____ pcs.)</td> </tr> <tr> <td><input type="checkbox"/> LCD PROJECTOR</td> <td><input type="checkbox"/> SCREEN</td> </tr> <tr> <td><input type="checkbox"/> VIDEO/VIDEO PLAYER</td> <td><input type="checkbox"/> STAGE</td> </tr> <tr> <td><input type="checkbox"/> ROSTRUM</td> <td></td> </tr> <tr> <td><input type="checkbox"/> LIGHTINGS</td> <td></td> </tr> <tr> <td><input type="checkbox"/> NO. OF GUESTS / PARTICIPANTS</td> <td></td> </tr> <tr> <td><input type="checkbox"/> OTHERS (PLEASE SPECIFY)</td> <td></td> </tr> </table>		<input type="checkbox"/> SERVICE VEHICLES	<input type="checkbox"/> BUILDING/FACILITIES	<input type="checkbox"/> EQUIPMENT	<input type="checkbox"/> FURNITURE	<input type="checkbox"/> SERVICE ROADS	<input type="checkbox"/> CANALS/SEWERAGE	<input type="checkbox"/> GROUNDS	<input type="checkbox"/> UTILITIES	<input type="checkbox"/> PAINTING	<input type="checkbox"/> VARNISHING	<input type="checkbox"/> TREES	<input type="checkbox"/> WATER CRAFTS	<input type="checkbox"/> OTHERS		<input type="checkbox"/> DOE MAIN CONF. ROOM USE	<input type="checkbox"/> DATA BANK LOBBY USE	<input type="checkbox"/> TRAINING ROOM USE	<input type="checkbox"/> SOUND SYSTEM	<input type="checkbox"/> CONFERENCE MIC'S	<input type="checkbox"/> HANDHELD MIC'S (____ pcs.)	<input type="checkbox"/> LAPEL MIC'S	<input type="checkbox"/> MIC STANDS (____ pcs.)	<input type="checkbox"/> LCD PROJECTOR	<input type="checkbox"/> SCREEN	<input type="checkbox"/> VIDEO/VIDEO PLAYER	<input type="checkbox"/> STAGE	<input type="checkbox"/> ROSTRUM		<input type="checkbox"/> LIGHTINGS		<input type="checkbox"/> NO. OF GUESTS / PARTICIPANTS		<input type="checkbox"/> OTHERS (PLEASE SPECIFY)	
<input type="checkbox"/> SERVICE VEHICLES	<input type="checkbox"/> BUILDING/FACILITIES																																				
<input type="checkbox"/> EQUIPMENT	<input type="checkbox"/> FURNITURE																																				
<input type="checkbox"/> SERVICE ROADS	<input type="checkbox"/> CANALS/SEWERAGE																																				
<input type="checkbox"/> GROUNDS	<input type="checkbox"/> UTILITIES																																				
<input type="checkbox"/> PAINTING	<input type="checkbox"/> VARNISHING																																				
<input type="checkbox"/> TREES	<input type="checkbox"/> WATER CRAFTS																																				
<input type="checkbox"/> OTHERS																																					
<input type="checkbox"/> DOE MAIN CONF. ROOM USE	<input type="checkbox"/> DATA BANK LOBBY USE																																				
<input type="checkbox"/> TRAINING ROOM USE	<input type="checkbox"/> SOUND SYSTEM																																				
<input type="checkbox"/> CONFERENCE MIC'S	<input type="checkbox"/> HANDHELD MIC'S (____ pcs.)																																				
<input type="checkbox"/> LAPEL MIC'S	<input type="checkbox"/> MIC STANDS (____ pcs.)																																				
<input type="checkbox"/> LCD PROJECTOR	<input type="checkbox"/> SCREEN																																				
<input type="checkbox"/> VIDEO/VIDEO PLAYER	<input type="checkbox"/> STAGE																																				
<input type="checkbox"/> ROSTRUM																																					
<input type="checkbox"/> LIGHTINGS																																					
<input type="checkbox"/> NO. OF GUESTS / PARTICIPANTS																																					
<input type="checkbox"/> OTHERS (PLEASE SPECIFY)																																					
<p>REQUESTED BY: Services requisitioned are necessary and will be used solely for purposes stated.</p> <p> THEODORIO R. ALINGALAN SIGNATURE OVER PRINTED NAME (Div. Chief/Exec. Asst. / Head of Operating Unit)</p> <p>Date _____</p>		<p>APPROVED BY:</p> <p> DIR. NILO J. GEROCHE SIGNATURE OVER PRINTED NAME (Director, MFO)</p> <p>Date _____</p>																																			
<p>RECOMMENDED BY:</p> <p> ENGR. JERICHO O. BRAGADO SIGNATURE OVER PRINTED NAME (Chief, General Service Division)</p> <p>Date _____</p>		<p> PACIFICO A. AVENIDO, JR. SIGNATURE OVER PRINTED NAME (OIC, Director, Administrative Services)</p> <p>Date <u>08 APR 21</u></p>																																			

BID DOCUMENTS

TERMS OF REFERENCE (TOR)

CY 2021 JANITORIAL SERVICES CONTRACT
DOE-MFO 3/F Tolentino 2020 Bldg., Candelaria Ave., Ecoland, Matina, Davao City

I. BACKGROUND

The Department of Energy – Mindanao Field Office (DOE-MFO) located at the 3/F Tolentino 2020 Bldg., Candelaria Ave., Ecoland, Matina, Davao City, as **CLIENT**, needs the services of a duly licensed, competent and responsible janitorial service **CONTRACTOR** who shall render janitorial and hygienic pest and rodent control services (except termite control), for the maintenance and sanitation of **CLIENT's** premises to include the supply of necessary janitorial equipment, materials and supplies.

II. GENERAL OBJECTIVE

The **CONTRACTOR** will maintain the sanitation and hygiene of the DOE-MFO office premises throughout the Contract Period covering one (1) year period from 01 January 2021 to 31 December 2021 unless sooner terminated for any cause by **CLIENT** by giving **CONTRACTOR** a thirty (30) day prior written notice of termination.

III. MANPOWER

1 Janitor (6 days a week, 8 hours a day)

IV. SCOPE OF WORKS

The maintenance and sanitation services shall include, but shall not be limited to the following:

a. Daily services (Monday to Saturday)

1. Sweeping, scrubbing, mopping, and polishing of floors;
2. Cleaning, dusting and polishing of office furniture and equipment, emptying of ash trays, sand urns, wastebaskets and disposal of garbage thru waste segregation management to include implementation of trash bags using color scheme;
3. Cleaning of rooms, walls, doors, and fixtures. Sanitizing of toilets and washrooms using special cleaning and sanitizing solutions in basins and toilet bowls;
4. Sweeping and cleaning of service roads, pathways, sidewalks, and adjoining premises.
5. Watering, cultivation of plants, and removal of weeds.
6. Vacuuming of carpeted rooms, offices, conference rooms; and
7. Do other related janitorial works, e.g., washing and cleaning of utensils and plates during official meetings, etc.

b. Once every week services

1. General cleaning of walls and ceilings including wall decorations and lighting diffusers.

c. Once every quarter services

1. Carpet Shampooing;
2. Hygienic Pest and Rodent Control Services (except termite control) to consist the following:

Hygienic Pest and Rodent Control Services shall be conducted once every quarter during the term of this Contract and upon the request of **CLIENT** when the need arises.

2 a Extermination of bed bugs, rats/mice, flies, mosquitoes, ants, cockroaches, moths, spiders and other flying and crawling pests or insects;

2 b Spraying which consists of application of residual formulation of pesticide on surface likely frequented by pests or insects, as well as all probable hiding and breeding places, including laying out of rat killer poison pastes and granules, mouse traps and fly papers to places where rats/mice are usually seen; and

2.c Provision of at least two (2) operational big mousetraps throughout the Contract period and application of rat killer poison pastes and granules as necessary, fly papers to catch small rats especially at office corners, back of credenza, filing cabinets and under the tables where rats are usually seen.

CONTRACTOR's RESPONSIBILITIES

- a. Timely monthly full payment of wages to their personnel assigned at **CLIENT's** premises;
- b. At the end of each Semester, **CLIENT** shall rate **CONTRACTOR** of its monthly accomplishment/performance including the timely delivery of equipment, submission of reports as required, discussion of action plans/activities, and other related matters.
- c. Submission to DOE-MFO Director or his authorized representative of the respective Police Clearance, NBI Clearance, Barangay Clearance, Medical Certificate of all its personnel to be assigned to **CLIENT** prior to deployment or assignment to **CLIENT's** premises. **CLIENT** may refuse to accept any janitor from **CONTRACTOR** for being a security risk, health risk, and not compliant with the requirements.

V. TOOLS, EQUIPMENT, SUPPLIES AND MATERIALS

See attached **Annex "B"** of the Contract

A penalty of **P100.00 per day per Equipment** shall be imposed against **CONTRACTOR** starting on the 2nd day from time the Equipment is found unaccounted or not properly operating. Any Equipment that cannot be repaired within four (4) days' time shall be replaced with an identical unit or brand otherwise the penalty shall be raised to **P500.00 per day starting on the 5th day** after the unit was found missing and/or defective. **CLIENT** shall deduct the penalty from **CONTRACTOR's** monthly payment corresponding to the month in which the penalty was incurred.

The cost of undelivered supplies and materials shall be deducted from the **CONTRACTOR's** monthly payment corresponding to the month in which the non-delivery was incurred based on the bid price of the **CONTRACTOR** or the **CLIENT's** ABC itemized cost, whichever is higher.

For proper and effective monitoring of deliveries, the equipment, supplies and materials shall be delivered directly to the Admin Section of the **CLIENT** which is directly in-charge of the supervision of janitorial services.

VI. PENALTY for ABSENCES without RELIEVER

A penalty of P500.00 per day per janitor/tress shall be imposed against **CONTRACTOR** starting on the 2nd day of absence of the concerned personnel without a competent reliever and/or qualified replacement on top of the deduction of the absentee personnel's daily wage.

VII. INSURANCE/SECURITIES

Form of Bid Security	Amount of Bid Security (Not less than the required percentage of the ABC)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. For biddings conducted by LGUs, bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

Bids and Bid Securities shall be valid for one hundred twenty (120) calendar days from the date of the opening of bids as provided under Section 28.1 of the revised IRR of R.A.9184. Any extension shall be in accordance with the provisions under Section 28.2 thereof.

The **CONTRACTOR** shall submit to **CLIENT** within ten (10) calendar days from receipt of the Notice of Award (NOA) a **Performance Security** in the form of cash, Manager's Check, Cashier's Check, Letter of Credit issued by a reputable bank, Surety Bond callable on demand issued by the Government Service Insurance System (GSIS) and/or by any surety or insurance companies duly registered and accredited by the Office of the Insurance Commissioner, or a combination thereof, in accordance with the following schedule:

Forms of Security (PERFORMANCE BOND)	Minimum Amount in % of Total Contract Price
1. Cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank.	Five percent (5%)
2. Irrevocable Letter of Credit issued by a Universal or Commercial Bank: provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five percent (5%)

3. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (IC) as authorized to issue such security.	Thirty percent (30%)
---	----------------------

The Performance Security shall be submitted to **CLIENT** prior to the signing of the Contract as provided under Section 39.1 of the new IRR of R.A.9184. It shall be posted in favor of **CLIENT** and shall be forfeited in favor of **CLIENT** in the event it is established that **CONTRACTOR** is in default in any of its obligations under the Contract.

The Performance Security is conditioned upon **CONTRACTOR**'s full and faithful performance and observance with all the terms and conditions of the Contract, including the payment of all wages and statutory benefits of its personnel assigned to **CLIENT**. It shall remain effective during the term of the Contract and shall continue to be in force for a period of three (3) months after expiration thereof or until 31 March 2021 unless a claim has been filed by the **CONTRACTOR**'s personnel assigned to **CLIENT** against **CONTRACTOR**, in which case, it shall continue to be in full force and effect until such claims have been paid or settled. The Performance Security including other Bonds as enumerated below shall be a pre-requisite by **CLIENT** in the processing of the initial payment of **CONTRACTOR**.

VIII. COMPONENTS OF CONTRACT COST

- a. Daily Wage Rate including COLA if any or its equivalent
- b. 13th Month Pay
- c. Legal Holidays
- d. 5 Days Incentive Leave
- e. Monthly Premiums for SSS, Philhealth, ECC and PAG-IBIG
- f. Premiums for Bonds, e.g., Performance, Bid, Labor, Property Damage, Personnel Injury, etc
- g. Cost of janitorial supplies and materials
- h. Cost of Uniforms of its personnel assigned at **CLIENT**'s premises (2 sets of polo shirt with a long pant with collar and Company Logo)
- i. Depreciation Cost of Equipment / Tools
- j. Once every quarter Pest Control and Hygienic Services
- k. Overhead and Mark-up
- l. 12% Value Added Tax (VAT)

IX. BILLINGS AND PAYMENTS

CONTRACTOR to submit on or before the second day of the following month its bill on services rendered for the preceding month and accompanied by a Sworn Affidavit by **CONTRACTOR** to the effect that it has paid all the wages and benefits of the janitorial personnel detailed to **CLIENT**, in accordance with existing laws, including the remittance of premiums for SSS, EC, Pag-ibig, and Medicare monthly contributions. **CONTRACTOR** shall submit as proof the official copy of their remittance (monthly and/or quarterly as applicable) to said offices reflecting the names of their personnel assigned to **CLIENT**. **CLIENT** shall not process any billing submitted without the foregoing documents. Any janitorial personnel provided by **CONTRACTOR** under whose services are utilized for more than eight (8) hours a day and/or outside their regular time of works when requested by **CLIENT** shall be paid his daily regular rate plus overtime based on premium rates as provided under the Labor Code.

CLIENT shall process the payments within fifteen (15) working days upon submission by **CONTRACTOR** of all required documents to be attached to the vouchers. All penalties shall be deducted from the billings for the pertinent period.

X. BEHAVIOUR OF WORKERS AT CLIENT PREMISES

All **CONTRACTOR's** personnel to be assigned at **CLIENT's** premises shall strictly comply with the provisions as indicated under **Annex "A"** of the Contract. See attached copy.

XI. PERMITS AND LICENSES

CONTRACTOR warrants obtaining and maintaining all necessary permits and licenses required by national or local officials, or by civilian or military authorities, in order to continue operating legally.

XII. TAXES AND FEES

Taxes, duties, fees, charges and other legal exactions arising from this Contract shall be for the account of **CONTRACTOR**. **CLIENT** shall deduct and withhold the corresponding amounts from said taxes, fees, charges, duties, etc. if it deems necessary pursuant to the requirements of law.

XIII. SETTLEMENT AND LITIGATION

Amicable settlement of disputes. However, if either **PARTY** shall take judicial action, the venue shall be laid exclusively with the proper courts in Davao City, with the exclusion of other courts and the writs of attachment, injunction, replevin, seizure, etc. issued thereby may be served and enforced anywhere in the Philippines.

XIV. RESERVATION CLAUSE

CLIENT reserves the right to rescind, terminate or abrogate the Contract with **CONTRACTOR** in any of, but not limited to, the following instances:

- a. Negligence on the part of **CONTRACTOR** resulting to material and financial losses to the government;
- b. Submission of falsified or forged license as well as other falsified documents and reports;
- c. Engagement by **CONTRACTOR** or any of its personnel assigned to **CLIENT** in activities that are dangerous to public safety and welfare or inimical to the national security;
- d. Report or display of discourtesy and rudeness by any of its personnel; and
- e. Breach of obligation and the terms and conditions under this Contract;

XV. RESERVATION CLAUSE

CONTRACTOR is aware that **CLIENT** is a government agency and, as such, is subject to certain legal requirements and procedures not normally required of private corporation. **CONTRACTOR**, nevertheless, agrees that whenever such legal requirements and procedures apply to this Contract and affect its validity, effectivity or implementation, this Contract shall be considered amended accordingly so as to enable **CLIENT** to comply with such requirements. For its part, **CLIENT** undertakes to exert its best efforts to immediately comply with the requirements in a most equitable manner consistent with good faith.

XVI. OTHER REQUIREMENTS TO SUBMIT (Within Three (3) Days Upon Notice for Post Qualification Purposes by the Bids and Awards Committee – Technical Working Group (BAC-TWG))

- a. Proof of monthly/quarterly remittance of premiums for SSS, EC, Philhealth, Pag-ibig within the past six (6) months
- b. DOLE/NLRC Certificate that the company has no unfavorable decision for violation of minimum wage law for the past 6 months.

- c. Proof of 12% VAT latest payment within the past 6 months thru Electronic Payment System (EPS)
- d. Compliance to E.O. # 398
 - 1.) Tax Clearance from the BIR to prove **CONTRACTOR**'s full and timely payment of taxes to the government.

Approved by:


NILO J. GEROCHE
Director

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]