



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-02-0101-2022-07-0227-0811-0016
Purchase Request No.:	02-0101-2022-07-0227

REQUEST FOR QUOTATION

Title of Procurement/End-user	: SERVICES FOR THE REPAIR FOR COOLING TOWER OF LATL BALANCE AMBIENT ROOM TYPE CALORIMETER
Mode of Procurement	: Small Value Procurement (AMP53.9)
Bidding Terms	: Per Lot
Delivery Terms/Schedule	: Delivery of services must be within 60 days upon the receipt of job order.
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **15 AUGUST 2022, Monday at 5:00PM**. LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications		
Item No.	Description/ Specification:	Total ABC
	SCOPE OF WORK 1. The following repair services for cooling tower of LATL Balance Ambient Room Type Calorimeter shall be conducted by the local expert: <ul style="list-style-type: none">• Checking of the following cooling tower components and conditions:<ul style="list-style-type: none">○ Operational condition○ Water supply valve○ Drain valve○ Bypass valve○ Water plate condition○ Water distributor running state○ Sprinkler steering○ Pump running noise○ Fan operating current○ Water pump operating current○ Outlet Pressure• Dismantling and reinstallation of the following cooling tower components:<ul style="list-style-type: none">○ Fan motor○ Water distributor○ Portion of Coverings• Cleaning of cooling tower fill<ul style="list-style-type: none">○ Dismantling of fill○ Application of chemicals	270,000.00

	<ul style="list-style-type: none">○ Reinstallation of fill● Reinstallation of sprinkler steering<ul style="list-style-type: none">○ Repair of steering (if needed)● Reassembly of coverings● Replacement of bolts/nuts connectors (if needed) <p>2. After repair, the above equipment/instruments shall function as specified in Balance Ambient Calorimeter User’s Manual.</p> <p>3. Submit weekly progress report</p>	
	<p>TERMS AND CONDITIONS:</p> <p>1. Price quoted must be firm and irrevocable and not subject to any change whatsoever, even due to the increase in the cost of raw materials/components and fluctuations in foreign rates and excise duties.</p> <p>2. Accessory warranty must be good for three (3) months and service warranty must be good for one (1) year from the final acceptance of the completely accomplished work. After the delivery of goods and services, it should be guaranteed for trouble-free performance. In case of parts replacement, supplier should warrant that all components and accessories be new and of first quality according to specifications and shall be free of defects, and at the account of the contractor. The defects, if any, during the guarantee period are to be rectified free of charges by arranging free replacement whenever necessary.</p> <p>3. DOE shall not provide accommodation and transportation, for the engineers/representatives for the performance and delivery of service. It is the absolute responsibility of the principal supplier/Philippine agent to make these arrangements.</p>	
<p>General Conditions:</p> <p>1. Quotation shall be valid for sixty (60) days from submission</p> <p>2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. (If applicable)</p> <p>3. The following documents shall be attached/included in the submission of proposal/quotation:</p> <ul style="list-style-type: none">a) Mayor's / Business Permitb) PhilGEPS Registration Number/Certificatec) Income /Business Tax Returnd) Omnibus sworn Statement (Annex C) <p>4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.</p> <p>5. The Supplier shall clearly state the company name and account name for payment.</p> <p>6. The price quoted is inclusive of all taxes and other charges.</p> <p>7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.</p>		