



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-02-0102-2023-01-0039-0204-0027
Purchase Request No.:	02-0102-2023-01-0039

REQUEST FOR QUOTATION

Title of Procurement/End-user	: PROCUREMENT OF DOE CY2023 SECURE SOCKET LAYER (SSL) CERTIFICATE
Mode of Procurement	: AMP 53.9 (Small Value Procurement)
Bidding Terms	: Per Lot
Delivery Terms/Schedule	: 60 Days upon receipt of Purchase Order
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user’s certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **10 February 2023, 4:00PM**. LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications			
	Description/ Specification:	Quantity	Total ABC
1.	1-Year Extended Validation SSL * www.doe.gov.ph	1 License	150,000.00
2.	1-Year Extended Validation SAN Subdomain SSL * hrips.doe.gov.ph * depdms.doe.gov.ph * csp.doe.gov.ph * oera.doe.gov.ph * edcms.doe.gov.ph * pims.doe.gov.ph * doop.doe.gov.ph * pelp.doe.gov.ph * gemp.doe.gov.ph * edss.doe.gov.ph * de.doe.gov.ph * nedr.doe.gov.ph	12 Licenses	
	Secure Socket Layer (SSL) Certificate includes: <ul style="list-style-type: none">• Signature algorithm strength is SHA-256• 2048 bit future proof SSL Certificates• Activates yellow padlock, https and green address bar• Universal compatibility with all browsers and mobile devices• Secures both www.doe.gov.ph and doe.gov.ph (without the www)• Secure Site Seal• Unlimited SSL Server licensing promotion• Unlimited reissuance of certificate• Supports up to 40 sub-domains and/or fully qualified domain names		

General Conditions:

1. Quotation shall be valid for sixty (60) days from submission
2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. **(If applicable)**
3. The following documents shall be attached/included in the submission of proposal/quotation:
 - a) Mayor's / Business Permit
 - b) PhilGEPS Registration Number/Certificate
 - c) Income /Business Tax Return **(For ABCs above 500k)**
 - d) Omnibus sworn Statement (Annex C)
4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.
5. The Supplier shall clearly state the company name and account name for payment.
6. The price quoted is inclusive of all taxes and other charges.
7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.