



**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)  
Energy Center, Rizal Drive Bonifacio  
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-01-0101-2022-04-0112-0429-0047
Purchase Request No.:	01-0101-2022-04-0112

**REQUEST FOR QUOTATION**

<b>Title of Procurement/End-user</b>	<b>: Procurement of GRFTL Laboratory Supplies and Materials</b>
<b>Mode of Procurement</b>	<b>: Small Value Procurement (AMP53.9)</b>
<b>Bidding Terms</b>	<b>: Per Item</b>
<b>Delivery Terms/Schedule</b>	<b>: within 120 days upon receipt of purchase order</b>
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3<sup>rd</sup> Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: [bacsecretariat@doe.gov.ph](mailto:bacsecretariat@doe.gov.ph) not later than **04 May 2022, Wednesday at 5:00PM**. LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications				
Item No.	Description/ Specification:	Quantity	Unit Price	Total ABC
1.	Aluminum weighing boat/dish with crimped side walls and tab handle; 40-45 mm in diameter; 100 pcs/pack	10 packs	4,250.00	42,500.00
2.	Aluminum foil, jumbo roll, 12 inches x 300 meters	4 rolls	1,100.00	4,400.00
3.	Disposable gloves, surgical, latex (natural rubber), powder free; 100pcs/box	1 box	520.00	520.00
4.	Disposable gloves, nitril care, powder free, small; 100pcs/box	5 boxes	680.00	3,400.00
5.	Disposable gloves, nitril care, powder free, medium; 100pcs/box	20 boxes	680.00	13,600.00
6.	Disposable gloves, nitril care, powder free, large; 100pcs/box	12 boxes	680.00	8,160.00
7.	Face mask, 3-ply, 50 pcs/box, white and blue	145 pcs	250.00	36,250.00
8.	Handwash, antibac, 500ml/bottle; passion, classic and rashberry scents	66 btls	160.00	10,560.00
9.	Handwash, antibac, 420ml/pack or sachet; safeguard or equivalent	85 pcs	188.00	15,980.00
10.	Industrial gloves, acid/ chemical resistant, MAPA, nitrile; Large	7 pcs	285.00	1,995.00
11.	Interfolded papertowel for laboratory use, 175 pulls, not smaller than 203 X 210 mm in dimension; 16 packs per case; strong and highly absorbent without breaking up easily when wet; Kleenex/ Scott or equivalent	19 cases / boxes	2,450.00	46,550.00
12.	Laboratory push cart, stainless steel gauge #18, stainless tubularframe; two shelves with 2-3 inched sidewalls on 4 edges, two handles and four heavy duty wheels with lock.	1 piece	38,000.00	38,000.00
13.	Liquid detergent, concentrated, powerful cleaning grease remover, 165ml/pack; 40 packs/box; Joy/Axion or equivalent	13 box	4,000.00	52,000.00
14.	Liquid detergent, concentrated, powerful cleaning grease remover, 165ml/pack; 40 packs/box; Joy/Axion or equivalent	24 boxes	280.00	6,720.00
15.	Sponge with scrubbing pad; Scotch brite or equivalent	48 btls	70.00	3,360.00
			<b>TOTAL</b>	<b>283,995.00</b>
	<b>Terms and Conditions:</b>  1. Per item basis. 2. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost and fluctuations in foreign exchange rates and excise duties.			

	<ol style="list-style-type: none"> <li>3. Bid price must be in Philippine currency and must include all costs attendant to the delivery of the laboratory supplies and materials to GRFTL-DOE such as freight, brokerage, duties and taxes related to the purchase.</li> <li>4. One hundred percent (100 %) of purchase price will be released within 30 days upon the issuance of certificate of acceptance of the end-user.</li> <li>5. Delivery Terms: within 120 days upon receipt of purchase order.</li> <li>6. The successful bidder shall provide the following additional requirements: <ul style="list-style-type: none"> <li>• Philgeps Registration</li> <li>• Updated Mayor's Permit</li> <li>• Omnibus Sworn Statement</li> </ul> </li> </ol>			
<p><b>General Conditions:</b></p> <ol style="list-style-type: none"> <li>1. Quotation shall be valid for sixty (60) days from submission</li> <li>2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. <b>(If applicable)</b></li> <li>3. The following documents shall be attached/included in the submission of proposal/quotation: <ol style="list-style-type: none"> <li>a) Mayor's / Business Permit</li> <li>b) PhilGEPS Registration Number/Certificate</li> <li>c) Income /Business Tax Return</li> <li>d) Omnibus sworn Statement (Annex C)</li> </ol> </li> <li>4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.</li> <li>5. The Supplier shall clearly state the company name and account name for payment.</li> <li>6. The price quoted is inclusive of all taxes and other charges.</li> <li>7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.</li> </ol>				