



Republic of the Philippines
DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)

2024-12-178NTP



NOTICE TO PROCEED

MS. KAREN KEITH G. VIRAY

Account Manager
Quartz Business Products Corporation
15th Capital House, 9th Ave., cor. 34th St.,
Bonifacio Global City, Taguig City

Dear Ms. Viray:

In reference to the approved contract awarded through BAC Resolution No. 487 s. 2024 for the "Procurement of the Supply and Delivery of DOE-MFO's ICT Equipment for FY2024 - Item 3: Thirty-Four (34) Units Laptop (Standard)" in the sum of **Two Million Six Hundred Sixteen Thousand Eight Hundred Seventy-Eight Pesos Only (Php2,616,878.00)**, executed by and between the Department of Energy (DOE) and Quartz Business Products Corporation, we hereby issue this Notice to Proceed (NTP) for Quartz Business Products Corporation to start the implementation of the contract.

Upon receipt of this NTP, Quartz Business Products Corporation shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

FELIX WILLIAM B. FUENTEBELLA
Undersecretary

RECEIVED BY:

KAREN KEITH G. VIRAY

Signature over Printed Name

ACCOUNT MANAGER | QUARTZ BUSINESS PRODUCTS CORPORATION

Position and Company

01/03/2025

Date and Time Received