

PURCHASE REQUEST


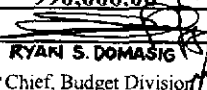

Entity Name: DEPARTMENT OF ENERGY

Fund Cluster: 01

Division/Office :		PR No. 01-0101-2021-09-0241	Date: 10 Sept. 2021		
GSD		Responsibility Center Code : 09-001-00-00000-12-01			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Vinyl Tiles (wood mimicri) 36 " x 6" x 2.0mm	1350	71.00	95,850.00
	gal	Vinyl tile Adhesive	10	750.00	7,500.00
	qrt	Polyester Body Filler with hardiner	7	210.00	1,470.00
	pc	Gypsum Board 12mm x 4' x 8'	55	420.00	23,100.00
	pc	Metal Track 2" x 3"	150	135.00	20,250.00
	pc	Metal Stud 2" x 3"	20	145.00	2,900.00
	box	Blind Rivet 1/8" x 1/2", 1000pc/box	3	300.00	900.00
	pc	Black Screw 2" (pointed)	2495	1.00	2,495.00
	pail	Flat Latex Paint, white	10	2,400.00	24,000.00
	pail	Semigloss Latex Paint, white	10	2,850.00	28,500.00
	pc	Rubber Baseboard 4 width x 6meters x1.5mm	10	600.00	6,000.00
	pc	Cross Tee, 24mm, 1.2m/pc	100	41.00	4,100.00
	pc	Wall Angle 25mmx25mm, 0.4mm thk, 2.4m/pc	30	100.00	3,000.00
	qrt	Acrycolor, Rawsiena	4	120.00	480.00
	qrt	Acrycolor, Hansa Yellow	4	165.00	660.00
	qrt	Acrycolor, Thalo Blue	4	125.00	500.00
	qrt	Acrycolor, Thalo Green	4	125.00	500.00
	1/4lit	Tinting Color, Rawsiena	4	65.00	260.00
	1/4lit	Tinting Color, Hansa Yellow	4	110.00	440.00
	1/4lit	Tinting Color, Thalo Blue	4	110.00	440.00
	1/4lit	Tinting Color, Thalo Green	4	110.00	440.00
	1/4lit	Tinting Color, Bulletin Red	4	110.00	440.00
	pail	Quick Dry Enamel(QDE) paint, white	3	2,955.00	8,865.00
	pail	Flatwall Enamel paint	3	2,650.00	7,950.00
	pc	Digital Tiles 24" x 12" (polished)	700	180.00	126,000.00
	pc	Digital tiles (matte), 24" x 24" (unpolished)	85	260.00	22,100.00
	unit	Hygienic Spray (bidet)	5	800.00	4,000.00
	bag	Portland Cement	30	280.00	8,400.00
	bag	Tile Grout. 2kg/bag	10	100.00	1,000.00
	pc	Floor Drain 4" x 4"	6	160.00	960.00
	gal	Concrete Bonding agent	3	950.00	2,850.00
	pc	Diamond cutting disc 4"	3	380.00	1,140.00
	pc	Marine plywood 3/4" x 4' x 8'	6	1,650.00	9,900.00
	pc	Laminated Sheet (formica), 4' x 8'; wood design; matt type	12	1,000.00	12,000.00
	gal	Contact Cement (Rugby)	5	750.00	3,750.00
	sets	2 Gang (Duplex) Convenience Outlet with ground,	120	700.00	84,000.00
	box	3.5 mm. sq. Stranded THHN Copper Wire	15	4,900.00	73,500.00
	set	Switch - 1 gang	10	116.00	1,160.00
	set	Switch - 2 gang	10	200.00	2,000.00
	set	Switch - 3 gang	10	280.00	2,800.00
	roll	Electrical Tape	50	50.00	2,500.00

pc	Electrical PVC conduit 1 inch diameter x 3 meter, 2.2 mm thickness	100	240.00	24,000.00
pc	Electrical PVC conduit 1/2 inch diameter x 3 meter, 2.2 mm thickness	150	120.00	18,000.00
pc	Electrical PVC elbow 1 inch diameter	200	50.00	10,000.00
pc	Electrical PVC coupling 1 inch diameter	200	16.00	3,200.00
pc	Electrical PVC male adapter with nut, 1 inch diameter	200	27.00	5,400.00
pc	Electrical PVC elbow 1/2 inch diameter	300	16.00	4,800.00
pc	Electrical PVC coupling 1/2 inch diameter	300	8.00	2,400.00
pc	Electrical PVC male adapter with nut, 1/2 inch diameter	300	15.00	4,500.00
pc	PVC Junction box with cover, 4" x 4"	50	70.00	3,500.00
set	PVC Utility box 2" x 4"	50	40.00	2,000.00
pc	PVC half/C clamp with nail (1 inch), orange	200	4.00	800.00
pc	PVC half/C clamp with nail (1/2 inch), orange	200	2.00	400.00
roll (150m /roll)	Telephone Jacketed Wire 22/4 Flame Retardant, High Speed	12	2,500.00	30,000.00
roll (305m /roll)	CAT6 7814A Cable UTP AWG24 Data LAN Cable	17	11,000.00	187,000.00
pc	RJ45 connector	300	40.00	12,000.00
pc	Plastic utility box, surface mounted	120	70.00	8,400.00
pc	PVC wire duct Half-moon Floor Cable Trunking, 50mm*14mm*100cm	25	2,000.00	50,000.00
pc	PVC slotted wire duct, 1" x 1-3/4" x 2m	60	300.00	18,000.00
pc	GI pull box - 4 x 8 x 8	13	500.00	6,500.00
TOTAL				990,000.00

TITLE OF PROCUREMENT/PURPOSE: **Materials needed for the renovation of 3/F Main Bldg**

REQUESTED BY:  Engr. JERICHO O. BRAGADO Chief, GSD Date _____ <small>(Signatory as per DO No. 2017-06-0008. Please indicate Name and Position)</small>	FUNDING FOR CONTRACTED-OUT REPAIR/SERVICES/PROJECT: ESTIMATED AMOUNT: <u>990,000.00</u> ALLOCATED PROVIDED:  RYAN S. DOMASIG OIC, Chief, Budget Division
RECOMMENDED BY: _____ Date _____ <small>(Signatory as per DO No. 2017-06-0008. Please indicate Name and Position)</small>	APPROVED BY:  PACIFICO A. AYENIDO JR. Director, OIC-Administrative Services Date <u>13 Oct 21</u> <small>(Signatory as per DO No. 2017-06-0008. Please indicate Name and Position)</small>

RMD: FGD/ RMR/JPC/ ASC

PMD Procurement Code:
 01-Goods, 02-Services, 03-Consulting Services, 04-Infrastructure;
 Capital Outlay

05.

Department of Energy
General Service Division (GSD)

Terms of Reference

Project Materials needed for the renovation of 3/F Main Bldg
Location Energy Center, Rizal Drive, Bonifacio Global City (BGC), Taguig City

Unit	Item Description	Quantity	Unit Cost	Total Cost
pc	Vinyl Tiles (wood mimicri) 36" x 6" x 2.0mm	1350	71.00	95,850.00
gal	Vinyl tile Adhesive	10	750.00	7,500.00
qrt	Polyester Body Filler with Hardener	7	210.00	1,470.00
pc	Gypsum Board 12mm x 4' x 8'	55	420.00	23,100.00
pc	Metal Track 2" x 3"	150	135.00	20,250.00
pc	Metal Stud 2" x 3"	20	145.00	2,900.00
box	Blind Rivet 1/8" x 1/2", 1000pc/box	3	300.00	900.00
pc	Black Screw 2" (pointed)	2495	1.00	2,495.00
pail	Flat Latex Paint, white	10	2,400.00	24,000.00
pail	Semigloss Latex Paint, white	10	2,850.00	28,500.00
pc	Rubber Baseboard 4 width x 6meters x1.5mm	10	600.00	6,000.00
pc	Cross Tee, 24mm, 1.2m/pc	100	41.00	4,100.00
pc	Wall Angle 25mmx25mm, 0.4mm thk, 2.4m/pc	30	100.00	3,000.00
qrt	Acrycolor, Rawsiena	4	120.00	480.00
qrt	Acrycolor, Hansa Yellow	4	165.00	660.00
qrt	Acrycolor, Thalo Blue	4	125.00	500.00
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1/4lit	Tinting Color, Hansa Yellow	4	110.00	440.00
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1/4lit	Tinting Color, Thalo Green	4	110.00	440.00
1/4lit	Tinting Color, Bulletin Red	4	110.00	440.00
pail	Quick Dry Enamel(QDE) paint, white	3	2,955.00	8,865.00
pail	Flatwall Enamel paint, white	3	2,650.00	7,950.00
pc	Digital Tiles 24" x 12" (polished)	700	180.00	126,000.00
pc	Digital tiles (matte), 24" x 24" (unpolished)	85	260.00	22,100.00
unit	Hygienic Spray (bidet)	5	800.00	4,000.00
bag	Portland Cement	30	280.00	8,400.00
bag	Tile Grout, 2kg/bag	10	100.00	1,000.00
pc	Floor Drain 4" x 4"	6	160.00	960.00
gal	Concrete Bonding agent	3	950.00	2,850.00
pc	Diamond cutting disc 4", powerhouse or equivalent	3	380.00	1,140.00
pc	Marine plywood 3/4" x 4' x 8'	6	1,650.00	9,900.00
pc	Laminated Sheet (formica), 4' x 8'; wood design; matt type	12	1,000.00	12,000.00
gal	Contact Cement (Rugby)	5	750.00	3,750.00
sets	2 Gang (Duplex) Convenience Outlet with ground	120	700.00	84,000.00
box	3.5 mm. sq. Stranded THHN Copper Wire, WEG 680 2w-1	15	4,900.00	73,500.00
set	Switch - 1 gang, WEG 5001k-5	10	116.00	1,160.00
set	Switch - 2 gang, WEG 5001k-5	10	200.00	2,000.00
set	Switch - 3 gang, WEG 5001k-5	10	280.00	2,800.00
roll	Electrical Tape	50	50.00	2,500.00
pc	Electrical PVC conduit 1 inch diameter x 3 meter, 2.2 mm thickness	100	240.00	24,000.00
pc	Electrical PVC conduit 1/2 inch diameter x 3 meter, 2.2 mm thickness	150	120.00	18,000.00
pc	Electrical PVC elbow 1 inch diameter	200	50.00	10,000.00

pc	Electrical PVC coupling 1 inch diameter, Neltex or equivalent	200	16.00	3,200.00
pc	Electrical PVC male adapter with nut, 1 inch diameter	200	27.00	5,400.00
pc	Electrical PVC elbow 1/2 inch diameter	300	16.00	4,800.00
pc	Electrical PVC coupling 1/2 inch diameter	300	8.00	2,400.00
pc	Electrical PVC male adapter with nut, 1/2 inch diameter	300	15.00	4,500.00
pc	PVC Junction box, Neltex or equivalent	50	50.00	2,500.00
pc	PVC Junction box cover	50	20.00	1,000.00
set	PVC Utility box with cover	50	40.00	2,000.00
pc	PVC half/C clamp with nail (1 inch), orange	200	4.00	800.00
pc	PVC half/C clamp with nail (1/2 inch), orange	200	2.00	400.00
roll (150m /roll)	Telephone Jacketed Wire 22/4 Flame Retardant, High Speed, Philflex or equivalent	12	2,500.00	30,000.00
roll (305m /roll)	CAT6 7814A Cable UTP AWG24 Data LAN Cable, Belden or equivalent	17	11,000.00	187,000.00
pc	RJ45 connector	300	40.00	12,000.00
pc	Plastic utility box, surface mounted (Amco box)	120	70.00	8,400.00
pc	PVC wire duct Half-moon Floor Cable Trunking, 50mm*14mm*100cm	25	2,000.00	50,000.00
pc	PVC slotted wire duct, 1" x 1-3/4" x 2m	60	300.00	18,000.00
pc	GI pull box - 4 x 8 x 8	13	500.00	6,500.00
Total				990,000.00

Other Terms and Condition

1. The supplier must submit photos, brochures and/or sample of the items subject to review and approval by the End-user.
2. The Bidder shall conduct an Ocular inspection for the actual measurement
3. The price quoted must be firm and irrevocable for three(3) months and not subject to any change whatsoever even due to change of cost of raw material components and fluctuations in foreign exchange rates and excise duties..
4. Delivery terms: 15 days upon receipt of approved Purchase Order (PO).
5. Total Bid Price is inclusive of cost of duties, taxes and other incidental expenses.
6. Payment Terms: 30 calendar days upon submission of complete documents, subject to the usual government auditing and accounting procedures. Payment is through List of Due and Demandable Accounts Payable - Advice to Debit Account (LDDAP-ADA)

Prepared by

R. L. Angeles

Endorsed by :

Engr. **J. D. BRAGADO**
Chief, General Service Division

Approved by:

P. A. AVENIDO, JR
Dir. OIC-Administrative Services

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]