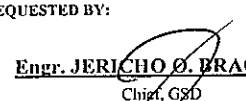
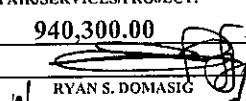
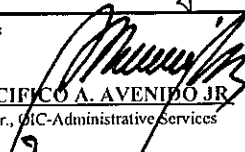
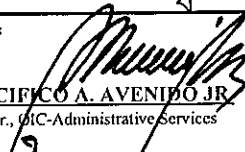


PURCHASE REQUEST

Entity Name: DEPARTMENT OF ENERGY

Fund Cluster: 01

Division/Office :		PR No. 01-0101-2021-11-0330		Date: 26 Nov. 2021	
GSD		Responsibility Center Code : 09-001-00-00000-12-01			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	set	LED Downlight, square 18 watts, daylight, 200mm x 200mm	20	880.00	17,600.00
	set	LED T5 tube lighting with fixture, 16watts, warm white, 4 feet length	30	360.00	10,800.00
	set	LED Downlight 12 watts 8" dia., round type, daylight	35	530.00	18,550.00
	set	LED T8 Tube lightings, mirrorized reflector, recessed mount, 18 watts, daylight, 8 feet length	40	930.00	37,200.00
	pc	Electrical PVC conduit 1/2 inch diameter x 3 meter, 2.2 mm thickness,	50	90.00	4,500.00
	roll	CAT6 7814A Cable UTP AWG24 Data LAN Cable, 305 meters per roll	2	8,600.00	17,200.00
	set	2 Gang (Duplex) Convenience Outlet with grounding and plate, wide series	20	310.00	6,200.00
	set	Two gang switch, wide series	10	200.00	2,000.00
	set	Three gang switch, wide series	10	200.00	2,000.00
	roll	Electrical Tape, 0.16mm x 19mm x 16m	100	35.00	3,500.00
	box	3.5 mm. sq. Stranded THHN Copper, 150 meters per box	15	5,450.00	81,750.00
	set	200A Industrial Circuit Breaker, 3phase, bolt-on, GE (existing brand)	6	23,400.00	140,400.00
	pc	Double Furring 19mm x 50mm, 5.0meter	50	95.00	4,750.00
	pc	Wall Angle 25mmx25mm, 0.4mm thk, 2.4m/pc	70	40.00	2,800.00
	pc	Metal Stud 3" x 2", 0.6mmthick, 3meter long	200	103.00	20,600.00
	pc	Metal Track 3" x 2", 0.6mmthick, 3meter long	150	95.00	14,250.00
	pc	Entrance Door Lockset	6	400.00	2,400.00
	box	Woodscrew 1 1/2", 500pcs/box	12	300.00	3,600.00
	box	Blind Rivet 1/8" x 1/2", 1000pc/box	6	300.00	1,800.00
	set	Lavatory Faucet 1/2", single cold, lever type,	10	700.00	7,000.00
	set	Lavatory Faucet 1/2", hot and cold	10	2,500.00	25,000.00
	set	Hygienic Spray (bidet)	10	605.00	6,050.00
	set	Lavatory Faucet 1/2", single, stainless, gooseneck	10	850.00	8,500.00
	pc	Plyboard 3/4" x 4' x 8'	20	1,300.00	26,000.00
	pairs	Concealed Hinges (inset)	20	60.00	1,200.00
	roll	Gypsum Tape, 250ft	5	300.00	1,500.00
	pail	Gypsum Putty, 28kls/16lit.	5	1,030.00	5,150.00
	sheet	Laminated Sheet (formica), 4' x 8'; wood design; matt type	129	1,000.00	129,000.00
	gal	Contact Cement, (rugby)	20	700.00	14,000.00
	pc	Rubber Baseboard 4 width x 6meters x1.5mm	50	600.00	30,000.00
	pc	Ceiling Cornice, 10 ft/pc	50	300.00	15,000.00
	pc	Carpet Tiles 50cm x 50cm, kd80series	700	400.00	280,000.00
----- Nothing Follows -----					
TITLE OF PROCUREMENT/PURPOSE: Procurement of materials for the renovation of AS-OD office, EPPB, OIMB, GSD conference room, expansion of Accounting Office and plumbing accessories.					
REQUESTED BY:			FUNDING FOR CONTRACTED-OUT REPAIR/SERVICES/PROJECT:		
 Engr. JERICHO O. BRAGADO Chirt, GSD			ESTIMATED AMOUNT: 940,300.00 ALLOCATED PROVIDED:  RYAN S. DOMASIG OIC, Budget Division		
(Signatory as per DAO No. 2017-06-0008, Please indicate Name and Position)			(Signatory as per DAO No. 2017-06-0008, Please indicate Name and Position)		
RECOMMENDED BY:			APPROVED BY:		
 PACIFICCO A. AVENIDO JR. Dir., OIC-Administrative Services			 PACIFICCO A. AVENIDO JR. Dir., OIC-Administrative Services		
(Signatory as per DAO No. 2017-06-0008, Please indicate Name and Position)			(Signatory as per DAO No. 2017-06-0008, Please indicate Name and Position)		

**Department of Energy
General Service Division (GSD)**

Terms of Reference

Project Procurement of materials for the renovation of AS-OD office, EPPB, OIMB, GSD conference room, expansion of Accounting Office and plumbing accessories.

Location Energy Center, Rizal Drive, Bonifacio Global City (BGC), Taguig City

Item No.	unit	Description	Quantity
1	set	LED Downlight, square 15 watts, daylight, 200mm x 200mm	20
2	set	LED T5 tube lighting with fixture, 20watts, warm white, 4 feet length	30
3	set	LED Downlight 12 watts 8" dia., round type, daylight	35
4	set	LED T8 Tube lightings, mirrorized reflector, recessed mount, 18 watts, daylight, 8 feet length	40
5	pc	Electrical PVC conduit 1/2 inch diameter x 3 meter, 2.2 mm thickness	50
6	roll	CAT6 7814A Cable UTP AWG24 Data LAN Cable, 305 meters per roll	2
7	set	2 Gang (Duplex) Convenience Outlet with grounding and plate, wide series	20
8	set	Two gang switch, wide series	10
9	set	Three gang switch, wide series	10
10	roll	Electrical Tape, 0.16mm x 19mm x 16m	100
11	box	3.5 mm. sq. Stranded THHN Copper, 150 meters per box	15
12	set	200A Industrial Circuit Breaker, 3phase, bolt-on, GE (existing brand)	6
13	pc	Double Furring 19mm x 50mm, 5.0meter	50
14	pc	Wall Angle 25mmx25mm, 0.4mm thk, 2.4m/pc	70
15	pc	Metal Stud 3" x 2", 0.6mmthick, 3meter long	200
16	pc	Metal Track 3" x 2", 0.6mmthick, 3meter long	150
17	pc	Entrance Door Lockset	6
18	box	Woodscrew 1 1/2", 500pcs/box	12
19	box	Blind Rivet 1/8" x 1/2", 1000pc/box	6
20	set	Lavatory Faucet 1/2", single cold, lever type,	10
21	set	Lavatory Faucet 1/2", hot and cold	10
22	set	Hygienic Spray (bidet)	10
23	set	Lavatory Faucet 1/2", single, stainless, gooseneck	10
24	pc	Plyboard 3/4" x 4' x 8'	20
25	pairs	Concealed Hinges (inset)	20
26	roll	Gypsum Tape, 250ft	5
27	pail	Gypsum Putty, 28kls/16lit.	5
28	sheet	Laminated Sheet (formica), 4' x 8'; wood design; matt type	129

29	gal	Contact Cement, (rugby)	20
30	pc	Rubber Baseboard 4 width x 6meters x1.5mm	50
31	pc	Ceiling Cornice, 10 ft/pc	50
32	pc	Carpet Tiles 50cm x 50cm, kd80series	700

Other Terms and Condition

1. The supplier must submit photos, brochures and/or sample of the items subject to review and approval by the End-user.
2. The price quoted must be firm and irrevocable for three(3) months and not subject to any change whatsoever even due to change of cost of raw material components and fluctuations in foreign exchange rates and excise duties..
3. Delivery terms: 15 days upon receipt of approved Purchase Order (PO).
4. Total Bid Price is inclusive of cost of duties, taxes and other incidental expenses.
5. Payment Terms: 30 calendar days upon submission of complete documents, subject to the usual government auditing and accounting procedures. Payment is through List of Due and Demandable Accounts Payable - Advice to Debit Account (LDDAP-ADA)

Prepared by

R. L. Angeles / N. T. Orejudos

Endorsed by :

Engr. J. O. BRAGADO
Chief, General Service Division

Approved by

P. A. AVENIDO JR
Dir. OLC-Administrative Services

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]