

**DEPARTMENT OF ENERGY**Energy Center, Rizal Drive cor. 34th St.,  
Bonifacio Global City, Taguig**ORIGINAL**

PR No. 01-0101-2024-11-M0523

**PURCHASE ORDER**

Supplier : <b>ACF ELITECROUP DISTRIBUTION INC.</b>	P.O. No. : <b>2024-11-458</b>
Address : <b>Dr. 1A and 1B (Bangay Compound) Sagrada St., Toril, Davao City</b>	Date : <b>29-Nov-2024</b>
TIN : _____	Mode of Procurement : <b>AMD-MD 53.0</b>

Gentlemen: **Ms. Jonie Ann Albarez Orcullo** **Reso No. M562 s. 2024**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr To Bldg. Candelaria Ave, Davao City (K. B. J. Solano)</b>	Delivery Term : <b>within 30 days upon receipt of PO</b>
Date of Delivery : _____	Payment Term : <b>Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents &amp; issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>PROCUREMENT OF PROMOTIONAL MATERIALS FOR THE CONDUCT OF ENERGY QUIZ BEE FOR THE NATIONAL ENERGY CONSCIOUSNESS MONTH (NECM) 2024</b>	1		
	pcs	<b>2024 Energy Quiz Bee Promotional Materials</b>	1	46,285.00	46,285.00
	pcs	<b>Terms of Reference:</b>			
		<b>1. Sublimation Dri-Fit T-shirts</b>	130		
		Extra Small (15)			
		Small (20)			
		Medium (22)			
		Large (25)			
		Extra Large (25)			
		XX-Large (20)			
		XXX-Large (3)			
	pcs	<b>2. Plaques</b>	3		
		Acrylic/Glass			
		Height = 16cm, Width = 11cm			
	pcs	<b>3. Tote Bags</b>	20		
		Dimension: 16x15 inches, with 20 inches handle			
		The supplier shall ensure that all materials to be supplied are in good condition, brand new and free from defects and must conform to the specifications.			
		- Items will be procured as one (1) lot.			
		The winning bidder shall be determined not solely based on the amount of bid but also consider the over-all compliance with the design and quality.			
		For more details, please refer to the Terms of Reference.			
		<b>TOTAL</b>			<b>46,285.00</b>

(Total Amount in Words) **Forty-Six Thousand Two Hundred Eighty-Five Pesos Only**In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.  
This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme:

Very Truly yours:

  
Signature over Printed Name of Supplier  
Signature over Printed Name of Authorized Official

rsp/KBJS

**Dec 27 2024**  
Date**Director, MFO**  
Designation

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS : _____