



DEPARTMENT OF ENERGY

QUINTUPLICATE

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

PURCHASE ORDER

PR No. 02-0101-2024-03-M0121

Supplier : <u>JEFFYCAR SERVICE CENTER</u>	P.O. No. : <u>2024-04-079</u>
Address : <u>Jeffycar Bldg., Ecowest Drive, Ecoland, Davao City</u>	Date : <u>04/18/2024</u>
TIN : _____	Mode of Procurement : <u>AMP-NP 53.9</u>

Gentlemen: **MR. JOHN CALLAO** Reso No. M096 s. 2024

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (K. B. J. Soterno)</u>	Delivery Term : <u>within 30 days upon receipt of PO</u>
Date of Delivery : _____	Payment Term <u>Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<p>PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE FOR SERVICE VEHICLE FORD RANGER C2A461</p> <p>SCOPE OF WORKS</p> <p>a. The Supplier agrees to provide DOE-MFO with vehicle services with corresponding supply of Labor, Tools and Spare parts for the Replacement of Drive Belt for Ford Ranger C2A461</p> <p>REPLACEMENT OF DRIVE BELT</p> <p>- Drive Belt Original</p> <p>b. Warranty for items in this [procurement is for 1 year. Defective utems found within 15 calendar day shall reloaded by supplier at no cost within 7 calendar days upon notification</p> <p>c. Back jobs found within 15 calendar days shall be reloaded/ facilitated by supplier at no cost within 7 calendar days upon notification.</p> <p>d. The Supplier shall supply in labor, tools and spare parts for the rapar and/or replacement of worn out and defective parts and render other relative services to the DOE-MFO vehicles provided above upon the presentation by the CLIENT of the Purchase Order (PO) duly signed and approved by the CLIENT;</p> <p>e. The Supplier shall issue a transaction slip/receipt/invoice in labor, tools and spare parts for the repair and/or replacement of wprn out and defective parts of DOE-MFO vehicle or other related services are given to the CLIENT;</p> <p>f. The Supplier price of each labor, tools and spare parts for the repair and/or emplacement of worn out and defective parts of DOE MFO vehicle requested will be inclusive of any kind of taxes, fees, charges and other legal exactions;</p> <p>g. Qualified and capable workshop company to provide vehicle maintenance services;</p> <p>h. Minimum of 3 years of vehicle workshop existence</p>	1	3,850.00 ₱	3,850.00
				sub-total ₱	3,850.00

(Total Amount in Words) **Three Thousand Eight Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: <u>[Signature]</u> Signature over Printed Name of Supplier <u>4/22/24</u> Date	Very Truly yours: <u>[Signature]</u> Signature over Printed Name of Authorized Official Director, MFO Designation
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Fund Cluster : _____ Funds Available : _____ Page 1 of 1 KBJS HELEN C. ROLDAN Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : <u>02-101101-2024-04- 52303</u> Date of the ORS/BURS: <u>April 27, 2024</u> Amount : <u>₱ 3,850.00</u>
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