



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

QUINTUPPLICATE

PR No. 02-0101-2023-02-0070

PURCHASE ORDER

Supplier : <u>JTCO GASOLINE STATION</u>	P.O. No. : <u>2023-03-030</u>
Address : <u>E. Torres St., Poblacion, Davao City</u>	Date : <u>03/21/2023</u>
TIN : _____	Mode of Procurement : <u>AMP-NP 53.9</u>

Gentlemen: MS. RYZHA JOY GALO Reso No. M067 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg Candelaria Ave., Davao City (K. B. J. Soteno)</u>	Delivery Term : <u>within 30 days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE FOR SERVICE VEHICLE MITSUBISHI STRADA SAB 7076 SCOPE OF WORKS a. The Supplier agrees to provide DOE-MFO with vehicle services with corresponding supply of Labor, Tools and Spare parts for the change oil servicing of Mitsubishi Strada with plate number SAB 7076	1	13,074.00	13,074.00
		CHANGE OIL SERVICING includes the following:			
	ltr	-Engine Oil	8		
	pc	-Oil Filter	1		
	pc	-Fuel Filter	1		
	pc	-Air Filter	1		
	pc	-Cabin Filter	1		
	ltr	-Flushing Oil	4		
	ltr	-Transmission Oil	4		
	ltr	-Differential Oil	3		
	svc	-Change Oil	1		
	svc	-Replace Oil Filter	1		
	svc	-Replace Fuel Filter	1		
	svc	-Replace Air Filter	1		
	svc	-Drain Flushing Oil	1		
	svc	-Drain Transmission Oil	1		
	svc	-Drain Differential Oil	1		
		sub-total			13,074.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered items.

This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme: <u>WILFREDO TILLANO</u>	Very Truly yours: <u>NILO J. GEROCHE</u>
Signature over Printed Name of Supplier	Signature over Printed Name of Authorized Official
<u>April 23, 2023</u>	Director, MFO
Date	Designation

Fund Cluster : <u>01</u>	ORS/BURS No. : <u>02-010101-2023-04-1963</u>
Funds Available : <u>1,000,000.00</u>	Date of the ORS/BURS: <u>April 11, 2023</u>
Page 1 of 1 KBJS HELEN C. ROLDAN	Amount : <u>P 13,074.00</u>
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	

DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

QUINTUPLICATE

PR No. 02-0101-2023-02-0070

PURCHASE ORDER

Supplier : JTCO CASOLINE STATION

Address : F. Torres St. Poblacion, Davao City

TIN :

P.O. No. : 2023-03-030

Date : 03/21/2023

Mode of Procurement : **AMP-NP 53.9**

Gentlemen: **MS. RYZHA JOY GALO**

Reso No. M067 s. 2023

Please furnish this Office the following articles subject to the terms and conditions contained herein:

DEPARTMENT OF ENERGY - Mindanao Field Office, 3rd Flr Tolentino	Deliv
Place of Delivery : Bldg. Candelaria Ave., Davao City (K.B. J. Soterno)	

Delivery Term : within 30 days upon receipt of PO

Date of Delivery :

Payment Term : Payment will be process within 30 days upon completion of delivery of all items and services, submission of all required documents & issuance of certificate of acceptance from the end-user. Payment is through Check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE FOR SERVICE VEHICLE MITSUBISHI STRADA SAB 7076</p> <p>b. Defective Items/Back jobs found within 15 calendar days shall be replaced/ facilitated by supplier at no cost within 7 calendar days upon notification.</p> <p>c. The Supplier shall supply in labor, tools and spare parts for the repair and/or replacement of worn out and defective parts and render other relative services to the DOE-MFO vehicles provided above upon the presentation by the CLIENT of the Purchase Order (PO) duly signed and approved by the CLIENT;</p> <p>d. The Supplier shall issue a transaction slip/receipt/invoice in labor, tools and spare parts for the repair and/or replacement of worn out and defective parts of DOE-MFO vehicle or other related services are given to the CLIENT;</p> <p>e. The Supplier price of services to the DOE-MFO vehicle will be inclusive of any kind of taxes, fees, charges and other legal exactions;</p> <p>f. Qualified and capable workshop company to provide vehicle maintenance services;</p> <p>g. Minimum of 3 years of vehicle workshop existence</p>			
				sub-total	₱ 13,074.00
		Less: 5% withholding tax		583.66	
		2% EWT		233.46	₱ 817.12
		TOTAL			₱ 12,256.88

(Total Amount in Words)

Twelve Thousand Two Hundred Fifty Six Pesos and Eighty Eight Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme:

Very Truly yours:

WILFRED/C. TILLAC

GEROCHÉ

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Mar. 22, 1927

1301

Date _____

Director, MFO

Designation

Fund Cluster :

ORS/BURS No. : 02-11001-2022-4-07753

Funds Available :

Date of the ORS/BURS: April 11, 1973

Amount : \$ 15,524.00

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KBJIS

HELEN C. ROLDAN

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit