

PURCHASE REQUEST

Entity Name: DEPARTMENT OF ENERGY

Fund Cluster: 03-LFP

[illegible]**PMD Procurement Code:**

01-Goods; 02-Services; 03-Consulting Services; 04-Infrastructure;
05-Capital Outlay

DEPARTMENT OF ENERGY
Energy Center, Rizal Drive, Fort Bonifacio Global City, Taguig City

<u>ARTICLE</u>	<u>APPROVED BUDGET FOR THE CONTRACT</u>	<u>BID PRICE</u>
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Other Supplies Expense Php 644,800.00

(PPE Supplies)

TERMS OF REFERENCE

I. SPECIFICATIONS

Qty.	Unit	Item Description	Unit cost	Total Cost
52	pc	Hard Hat <ul style="list-style-type: none"> ✦ MSA V- Guard Safety Helmet, made of HDPE materials ✦ with 4points head suspension, ratchet type ✦ with chin strap ✦ Colors: yellow, green, red, orange, white ,blue. 	1,000.00	52,000.00
52	pc	Safety Goggles <ul style="list-style-type: none"> ✦ Sturdy, transparent, polycarbonate lens ✦ With scratch-resistant, anti-fog coating ✦ Absorbs 99.9% UV rays ✦ Wide opening to fit over prescription eyewear 	500.00	26,000.00
52	pc	Safety Jacket with reflectorized lining <ul style="list-style-type: none"> ✦ <u>Material:</u> Waterproof, breathable, abrasion resistant and comfortable ✦ Cotton-Polyester Blend ✦ Center Front Zipper ✦ Two-covered, zippered pockets ✦ With adjustable hood ✦ Sizes: XS -3XL ✦ Colors: Black/Navy Blue/ Ash Gray/ Light Brown <u>Special Features:</u> ✦ With DOE Logo (printed/embossed on edge of collar, left-side) ✦ 2" thick horizontal, reflectorized lining, silver (running across jacket back area) ✦ Optional feature: With adjustable hood, either removable or can be hidden in collar) 	2,500.00	130,000.00

52	pc	Safety Shoes <ul style="list-style-type: none"> ✦ <u>Upper:</u> Water repellant, 1.6 mm thickness ✦ <u>Front:</u> 1.2 mm thickness ✦ <u>Back:</u> 1.0 mm thickness ✦ <u>Lining:</u> Nylon mesh ✦ <u>Insole:</u> anti-static, absorbent, resistant to abrasion and exfoliation ✦ <u>Outsole:</u> Rubber anti-static outsole, shock-absorption, anti-slip, abrasion-resistant(to mineral oils and weak acids) ✦ <u>Sizes:</u> 38-47 EU ✦ <u>Weight:</u> 400-600g ✦ Low-cut to Mid-calf shoe design 	2,500.00	130,000.00
52	pc	Gloves, Petroleum Chemical safe <ul style="list-style-type: none"> ✦ Sizes: S -XL ✦ Nitrile rubber coated work gloves, coating covers the entire palm and all five fingers. ✦ Nitrile coating must be able to provide a layer of protection against abrasions, cuts, and snags, as well as materials such Solvents, Petroleum oils, Petroleum fuels, Greases, Some acids and bases. ✦ Offers a high level of dexterity, grip and durability, comfortable to wear. ✦ Glove length must be minimum able to cover the wrist/cuff area 	500.00	26,000.00
156 (3 box x 52)	Box	Face Mask, N95 <ul style="list-style-type: none"> ✦ 20 pcs/ box ✦ Designed to help protect the wearer from exposure to airborne particles (e.g., Dust, mist, fumes, fibers, and bioaerosols, such as viruses and bacteria) ✦ With adjustable nose clip ✦ Designed to fit tightly to the face and create a seal between the user's face and the respirator. ✦ Meets NIOSH42 CFR 84 N95 requirements for a minimum 95% filtration efficiency against solid and liquid aerosols that do not contain oil 	1,800	280,800.00

TERMS OF DELIVERY/DELIVERY SCHEDULE:

1. Prices quoted in Philippine peso shall be firm and irrevocable and not subject to any change whatsoever, even due to increase cost of raw material components or fluctuation in foreign exchange rates and taxes and duties.
2. Bidder must include in its submission proof that it is an authorized Philippine distributor of supplies it tenders bid for and preferably must have a proven track record in the supply of related supplies in the country.
3. The delivery of supplies will be for a period of one (1) month or (30) days upon the receipt of Purchase Order (PO).
4. A one-time full payment shall be made after all materials are delivered and duly accepted by the OIMB.

Noted by:


RODELA I. ROMERO
Asst. Director, OIMB

Approved by:

 7/14
DIR. RINO E. ABAD
Officer in Charge, OIMB


MECE/ MCCCCM/ ADTL

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]