



Republic of the Philippines
DEPARTMENT OF ENERGY
Mindanao Field Office

2023-05-119-NOAM114/

MAY 11 2023

NOTICE OF AWARD

ECV OFFICE SUPPLIES WAREHOUSE, INC.
68 Villamor St., Brgy. 15-B Pob. District, Davao City

Attn : **Ms. Mary Yan**
Authorized Representative

Dear **Ms. Yan**:

This is to inform you that upon the recommendation of the Bids and Awards Committee (BAC), we hereby award to **ECV Office Supplies Warehouse, Inc.** the contract for the **Procurement of Mindanao Field Office Supply and Delivery of Office Supplies (1st Quarter)** in the total amount of **One Hundred Fifty-Eight Thousand Twenty-Eight Pesos (Php 158,028.00)**.

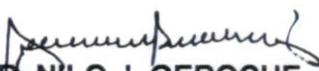
ECV Office Supplies Warehouse, Inc.

	PARTICULARS	ABC	TOTAL
1	Procurement of Mindanao Field Office Supply and Delivery of Office Supplies (1 st Quarter)	167,141.00	158,028.00
	LOT 1: COMMON OFFICE SUPPLIES Alcohol, 1gal, 70% solution – 6 gallon Alcohol, 500ml, 70% solution – 60 bottle Ballpen, Black, 0.5 – 100 piece Ballpen, Blue, 0.5 – 10 piece Board Paper, Canon 185gsm, A4 – 60 pack Board Paper, Worx 200gsm, A4 – 40 pack Bookpaper (A4), 70gsm, s.20 – 80 ream Computer Mouse, with cord – 6 piece Carbon Paper, blue, long, 100s – 2 pack Clearbook, long, refillable – 2 piece Clipboard, plastic – 10 piece Dater Stamp – 3 piece Envelope (A4), brown, 500s – 5 pack Envelope (Expanded), brown – 100 piece Envelope (Long), brown – 500 piece Envelope (Mailing), white, 500s – 5 box Eraser – 5 piece Extension Wires, 5 outlets – 6 piece Fastener (Plastic), 50s – 10 box Logbook, 300 pages – 10 book Notepad 2x3 – 10 pad Magazine File – 20 piece	66,281.00	65,038.00

Mouse Pad – 10 pad Packing Tape (2"), 50y – 15 roll Pentel Pen (Black), permanent – 6 piece Scissors, 8" – 10 piece Sign Pen (Black), .5 – 60 piece Sign Pen (Blue), .5 – 10 piece Sign Pen (Red), .5 – 2 piece Stamp Pad, medium – 5 pad Staple Wires #35 – 8 box Stapler with remover – 6 piece Steno Note Book, 40leaves – 15 book Sticker Paper, Yellow, 10s – 12 pack Tape, Masking 1" – 10 roll Tape, Masking 2" – 20 roll Tape, transparent, 1" – 20 roll Tape Dispenser, 1" – 8 piece Tissue-2 Ply, 12s – 15 pack		
LOT 2: INK SUPPLIES Toner Cartridge, NO. CE 285A – 5 cart Toner Cartridge, NO. CE 248A – 5 cart Toner Cartridge, NO. CF279 A – 10 cart	82,500.00	65,038.00
LOT 3: COVID RELATED SUPPLIES Disinfectant Spray, 340gram Hand Soap, Antibac, 1gal Surgical Masks, 3-ply, 5x10pcs/pack = 50s	12,360.00	11,990.00

We shall issue the pertinent Contract upon your completion of the required documentation, and you are required to accept and sign the Purchase Order pursuant to Section 37.2.2 of the Revised the Implementing Rules and Regulations (IRR) of RA 9184.

Very truly yours,


DIR. NILO J. GEROCHE
 Director, DOE-MFO

Received By:

 Signature over Printed Name

 Position and Company

 Date and Time Received

ECV OFFICE SUPPLIES WAREHOUSE, INC.
 No. 68 Villamor Street, Marikina City, Philippines
 20190102557402 / 226-7451

MARYKAY

15 MAY 2023