



Republic of the Philippines  
**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)



2024-11-165NTP

**NOTICE TO PROCEED**

**MR. JUAN ANTONIO S. GATUSLAO**

Chief Operating Officer  
Concepcio-Otis Philippines, Inc.  
Unit A-D 21/F BPI-Philamlife Bldg.,  
6811 Ayala Avenue Bel-Air,  
Makati City

Dear Mr. Gatuslao:

In reference to the approved contract awarded through BAC Resolution No. 359 s. 2024 for the "Procurement of CY2024 Contract for Goldstar Elevator Maintenance Services (November to December 2024)" in the amount of **Twenty Thousand Three Hundred Seventy-Two Pesos and Seventy-Seven Centavos only (Php20,372.77)** per month, executed by and between the Department of Energy (DOE) and Concepcio-Otis Philippines, Inc., we hereby issue this Notice to Proceed (NTP) for Concepcio-Otis Philippines, Inc. to start the implementation of the contract.

Upon receipt of this NTP, Concepcio-Otis Philippines, Inc. shall be responsible for completing the services under the Terms and Conditions of the contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below.

Please be guided accordingly.

Very truly yours,

  
**FELIX WILLIAM B. FUENTEBELLA**  
Undersecretary

RECEIVED BY:

  
**REY MARK VIZARRA**  
Signature over Printed Name

**SVC SALES ENGR. /COP1**  
Position and Company

**11/29/24**  
Date and Time Received