



BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 1 for 2nd PB CY2024

1. SUPPLY AND DELIVERY OF ICT MACHINERIES AND EQUIPMENT FOR THE LUZON FIELD OFFICE FOR CY2024

1. Desktop Computer
 - a. **Standard 3 x Audio jacks, 1x Headphone, 1x MIC in**
 - b. **Without** built-in speakers
 - c. Ports: **2x USB 2.0 Type-A 1x USB 3.2 Gen 1 Type-C 1x USB 3.2 Gen 1 Type-A**
 - d. Accessories: **1080p HD USB Webcam with built-in Mic**
2. AIO Computer (Standard)

Accessories

HDMI: The desktop computers to be provided should have at least one HDMI-OUT 1.4b port (to display the content to an external monitor) and HDMI-IN port (to enable the computer screen to act a second display for another computer).

3. Laptop Computers
 - a. Wireless Connectivity: **Dual-band 2x2 Wifi 6 (802.11ax) + Bluetooth 5**
 - b. Local Area Connection Port: **Gigabit Ethernet (Optional)**
 - c. Ports: **1x USB 2.0 Type-A 1x USB 3.2 Gen 2, Type-A 2x Thunderbolt 4, compliant with USB4, supports display / power delivery (optional), 1x HDMI 2.0b, 1x 3.5mm Combo Audio Jack, Micro SD card reader**

Section VI. Schedule of Requirements

Delivery: **Sixty (60) calendar days upon receipt of Notice to Proceed (NTP)**

Schedule of Bid Document fee:

Particulars	Bid Doc Fee
Desktop Computer (High-end)	Php1000.00
AIO Computer (Standard) 10 sets w/ wired KB & Mouse and 5 sets w/ wireless KB & Mouse	Php2250.00
Laptop Computer	Php1000.00
Document Scanner	Php500.00



Next Generation Firewall	Php2250.00
Uninterrupted Power Supply	Php500.00
All-in-one Printer (CIS)	Php500.00
Colored Laser Printer or A3 WiFi AIO Ink Tank Printer	Php500.00
Dot Matrix Printer	Php500.00
Web Camera	Php500.00
Digital Camera	Php500.00
If all Items	Php10,000.00

2. ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECMS) FOR CY 2024

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. Supply and Delivery of Document Management Software b. Completed within five (5) years prior to the deadline for the submission and receipt of bids

3. SERVICES FOR THE DOE PORTAL ENHANCEMENT FOR CY 2024

The minimum composition of the development team for the project:

One (1) – Project Director/Manager:

- Bachelor's degree in a relevant field (such as computer science, business administration, or project management)
- Two (2) years of experience in project management, including planning, execution, and delivery.
- Knowledge of project management methodologies such as Agile, Waterfall, and others (provide proficiency certifications)
- Familiarity with project management tools and software (provide proficiency certifications).



One (1)- Business Analyst

- Bachelor's degree in computer science, software engineering, or a related field
- Two (2) years of experience in business analysis for information systems
- Familiarity with Agile methodology and tools
- Knowledge of software development life cycle (SDLC) and requirements engineering

One (1)- Quality Assurance Analyst:

- Bachelor's degree in computer science, software engineering, or a related field
- Two (2) years of experience in software development life cycle (SDLC) and quality assurance principles, designing and executing test cases, identifying defects, reporting issues, and using automated testing tools (provide proficiency certifications)

One (1) – Front-End Developer (UI/UX):

- Bachelor's degree in computer science, software engineering, or a related field
- Two (2) years of experience in front-end development languages, such as Liferay and JavaScript technologies (NodeJs, VueJs or its equivalent).

One (1) – Back-End Developer:

- Bachelor's degree in computer science, software engineering, or a related field
- Two (2) years of experience in back-end development languages, such as Java or equivalent.
- Two (2) years of experience in designing and developing scalable and secure server-side applications, and SQL queries

One (1) – Solutions Architect/Developer:

- Bachelor's degree in computer science, software engineering, or a related field
- Two (2) years of experience in designing and implementing complex software systems with a strong understanding of software architecture principles and patterns.

Annex A

1. All enhancements must be compatible with the existing ICT platforms (i.e., Liferay CMS 7.4.3.30 and Nuxt). **Upgraded version of CMS Liferay is acceptable as long as it maintains compatibility with the existing ICT platforms.**



4. (RE-BIDDING) SUPPLY AND DELIVERY OF 4X4 DOUBLE CAB PICK-UP TRUCK VEHICLE

i. **Displacement:**

Displacement	Not exceeding 3,000 cc
--------------	------------------------

ii. **Rephrase: minimum requirement or equivalent for Suspension and Safety Features**

Removed Suspension portion. Will opt for the standard suspension provided by the Manufacturer.

Safety Features	Dual SRS Airbags Anti-lock Braking System (ABS) Seat Belts (1 st and 2 nd Row) Parking Aid (Camera and Sensors)
-----------------	--

iii. **Tires and Wheels**

Tires/Wheels	Complete set of tires (All Terrain) on Aluminum Alloy Rims with Spare Tire
--------------	--

iv. **Water Wading Depth**

Water Wading Depth	Minimum 600 mm
--------------------	----------------

v. **Exterior & Interior:**

Exterior & Interior	Complete body-color bumper set (front and rear), Cargo Bedliner, Roof rail, Wheel Fenders, Touchscreen infotainment system, complete with all necessary External and internal accessories, Rear glass window defogger, Side Step boards, Deep-dish Floor Matting , Tinted glass windows & GPS.
---------------------	---

vi. **Ground Clearance**

Ground Clearance	At least 225 mm
------------------	-----------------



vii. Delivery:

The Winning Bidder should deliver the vehicle at the office of the DOE – Mindanao Field Office (MFO), Davao City.

viii. Service Center:

Bidders must have at least two (2) service centers in Davao City, and at least two (2) service centers within the Davao Region.

5. (RE – BIDDING) MFO SECURITY SERVICES FOR CY2024

Please see Annex “D”

6. (RE-BIDDING) DOE OUTSOURCED MANPOWER SERVICES FOR CY2024

Section VII. Technical Specifications/ Terms of Reference

I. General Objective

1. This procurement consists of One (1) Lot with Two (2) sub-lots as follows:

1.1. Sub-lot 1: Outsourced Manpower Services under Regular Fund

1.1.1. Total Number of Personnel: 133 manpower

1.1.2. Approved Budget for the Contract: PhP 50,000.000.00

1.1.3. The award is subject to the Approval of CY 2024 General Appropriation Act.

1.2. Sub-lot 2: Outsourced Manpower Services under Locally Funded Projects (Fund 151)

1.2.1. Total Number of Personnel: 35 manpower

1.2.2. Approved Budget for the Contract: PhP 17,579,000.00

1.2.3. The award is subject to the release of Special Allotment Release Order for CY 2024 Locally Funded Projects.

- **Please see attached “Annex A” for the Total Manpower Requirement per Position**



7. (RE – BIDDING) DOE COMPUTER MAINTENANCE SERVICES FOR CY2024

None

In accordance to NPM 088-2015, foreign bidders may substitute the required eligibility documents with the appropriate equivalent documents, if any, issued by the relevant government office in the country of the foreign bidder concerned. Submission of the Notarized document without the Apostille will be accepted subject to the submission of the required Consularized and Apostilled documents during the post-qualification.

Considering that the Opening of Bids will fall on the beginning of 2024 and securing a Business/ Mayor's permit will require processing time, the BAC will accept the 2023 Business/ Mayor's permit. However, the presentation of the original 2023 and the proof of renewal of the 2024 Business/ Mayor's permit shall be required during the post-qualification. Presentation of 2024 Business permit is required prior to payment.

With the lifting of the COVID-19 restrictions, the bidders are encouraged to personally witness the proceedings for the Opening of Bids or in case you have related constraint it could be witnessed through video conferencing via MS Teams platform. In preparation, you may download the app in advance to witness the proceedings. Bidders and observers may submit their intent to participate with the following information such as the nominated email address to bacsecretariat@doe.gov.ph

This Bid Bulletin forms part of the Terms of Reference. All other terms and conditions in the Bid Documents and other Bid Bulletin issued by the DOE-BAC not consistent with this Supplemental/Bid Bulletin shall remain valid and effective.

Approved for Issuance:

(sgd)

MARIO C. MARASIGAN, CESO III

Assistant Secretary and
Vice – Chairperson, BAC

DEBM/jjad



ATTACHMENT TO DOE CY 2024 SECURITY SERVICES CONTRACT

Annex "D"

EQUIPMENT, DEVICES, SUPPLIES, MATERIALS and SPECIAL SERVICES

Qty	Unit	Particulars	Description / Nomenclature
1	unit	Handheld Metal Detectors	For use in scanning metal objects placed inside bags/luggage at entry points especially at building lobbies. To sound off an alarm when a metal is scanned.
2	units	9MM Caliber with extra fully loaded magazine clip	Per SG on-duty
1	set	Colored CCTV system, to include installation and necessary repairs during the contract. (a) DVR Recorder (8 channels), (b) 1 unit of 32" monitor with bracket, (c) 6 units of Bullet/dome type CCTV camera (d) 3-4 TB Hard Disk (e) 150 mtrs. Coaxial Cable Siamese (f) Catenaries (16 BNC Connectors, nails, electrical tapes, cable tie, 8 DC Plug connectors, Centralized Power Supply, 15-20 ampere) (g) Molding 10 pcs.	Can record continuously for at least 30 days of events before being overwrite, capability to playback, save, back-up to external drive (save photos thru flash drive) for printing of selected scenes, etc.
		Camera lens shall be installed in accordance with the CCTV Installation Plan. Identified areas of installation may be changed due to necessity on real time situation.	For use at main office and storage.
4	sets	First Aid Medical Kits (1 per SG)	For emergency use by SGs
		a. 70% Solution Isopropyl Alcohol Green Cross (60ml) b. White Flower Analgesic Balm (20ml) c. Wound Solution Betadine (30ml) d. Hydrogen Peroxide/Agua Oxinada (60ml) e. 4 pcs. Sterilized Gauze (at least 3"x3") f. 1 roll transparent Medical Tape (12mm x 2.5m) g. 1 roll Elastic Bandage 2 inches width h. Cotton Pack 12 grams i. Medicine Holder Box containing at least 6 pcs. Paracetamol Biogesic 500mg, 6 pcs Loperamide Diatabs capsules 2mg, 6 pcs. Buscopan tablets 10 mg., 6 pcs. Paracetamol Neozep 500mg. j. Small scissor or sewing blade	
30	boxes	Face Masks (through the contract period)	For use by the SGs on-duty
3	pcs	Flashlights (1 per SG)	Per SG on-duty at storage area



ANNEX "A"

TOTAL MANPOWER REQUIREMENT PER POSITION

LOT 2

SALARY GRADE	POSITION TITLE	MINIMUM MONTHLY SALARY / GROSS SALARY	NUMBER OF PERSONNEL
3	DRIVER I / ADMINISTRATIVE AIDE III	13,572.00	0
4	DRIVER II / MECHANIC I	14,400.00	1
5	CHAUFFEUR I	15,275.00	0
6	DATA ENCODER I	16,200.00	0
7	COMPUTER OPERATOR I	17,179.00	0
8	DATA ENCODER II	18,251.00	2
9	COMPUTER OPERATOR II	19,593.00	0
10	DATA ENCODER-CONTROLLER	21,205.00	0
11	DATA ENCODER III	23,877.00	5
12	COMPUTER OPERATOR III	26,052.00	0
13	PROJECT SUPPORT STAFF	28,276.00	27
14	COMPUTER OPERATOR IV	30,799.00	0
15	DATA ENCODER V	33,575.00	0
16	SENIOR COMPUTER OPERATOR I	36,628.00	0
Total Outsourced Manpower Personnel			35