



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-01-151-2022-11-0407-01118-0198
Purchase Request No.:	01-151-2022-11-0407

REQUEST FOR QUOTATION

Title of Procurement/End-user	: Supply and Delivery of Various Laboratory Supplies
Mode of Procurement	: Goods Small Value Procurement
Bidding Terms	: Per Item
Delivery Terms/Schedule	: Within thirty (30) calendar days upon receipt of Purchase Order
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: 100% of Contract Price shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **25 November 2022 5:00 PM** . LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications					
Item No.		Quantity		Unit Price (Php)	Total ABC (Php)
1.	Hydranal, Coulometric Ag (1 Liter)	5	bottle	25,000.00	125,000.00
2.	Hydranal, Coulomat Cg, 5 mg per ampoule	6	ampoule	10,000.00	60,000.00
3.	Hydranal, Methanol (1 Liter)	5	bottle	4,000.00	20,000.00
4.	Hydranal, Composite 5 (1 Liter)	5	bottle	11,000.00	55,000.00
5.	Hydranal, water standard, 4mL per ampoule	5	ampoule	8,000.00	40,000.00
I. Terms and Conditions					
1. All chemicals listed above must be Analytical Grade, suitable for laboratory use.					
2. Chemicals listed above must be suitable for use and operation of KF Titrator.					
II. Delivery and Payment Terms					
1. Bid price must be in Philippine currency and must include all costs attendant to the delivery of the laboratory supplies and materials to DOE such as freight, brokerage, duties and taxes related to the purchase.					
2. Prices quoted shall be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost of raw materials components and fluctuations in foreign change rates and excise duties					
General Conditions:					
1. Quotation shall be valid for sixty (60) days from submission					
2. Sample/brochure of the item complying with the Specifications shall be submitted upon request.					
3. The following documents shall be attached/included in the submission of proposal/quotation:					
a) Mayor's / Business Permit					
b) PhilGEPS Registration Number/Certificate					
c) Income /Business Tax Return					

- d) Omnibus sworn Statement (Annex C)

4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.

5. The Supplier shall clearly state the company name and account name for payment.

6. The price quoted is inclusive of all taxes and other charges.

7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.

Annex A - Department of Energy Suppliers Quotation Submission Form

Solicitation No. _____

RFQ No. _____

Purchase Request No. _____

Please quote your lowest price on the item/s under the specific Request for Quotation, subject to the terms, conditions and specifications as stated in the RFQ. Submit the quotation following the format below in a sealed envelope duly signed by your representative not later than the time and date as indicated in the RFQ at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City. LATE SUBMISSION WILL NOT BE ACCEPTED.