



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-01-101-2022-09-0339-01118-0196
Purchase Request No.:	01-101-2022-09-0339

REQUEST FOR QUOTATION

Title of Procurement/End-user	: Supply, Delivery and installation of Tinted Pick-up Canopy
Mode of Procurement	: Goods Small Value Procurement
Bidding Terms	: Per Item
Delivery Terms/Schedule	: Within thirty (30) calendar days upon receipt of Purchase Order
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: 100% of Contract Price shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user’s certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **25 November 2022 5:00 PM** . LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications				
Item No.		Quantity	Unit Price (Php)	Total ABC (Php)
1.	Supply, Delivery and installation of Tinted Pick-up Canopy Terms of Reference/Technical Specifications: Canopy for Toyota HiLux Pick Up Model 2020 <ul style="list-style-type: none">• Single Locking Door System• With Roof Rails• With Standard Upholstery• 3rd brake light (Bulb Type)• Single Lamp (Dome light)• Includes Body Color, Tint and Installation• The contract price is inclusive of Value-Added Tax (VAT) and other pertinent government taxes.• Warranty: Canopy is guaranteed for trouble-free performance for 6 months. The defects, if any, are to be rectified by the contractor, free of charge including replacement of parts, if necessary.	1 Set	99,700.00	99,700.00
General Conditions:				

1. Quotation shall be valid for sixty (60) days from submission
2. Sample/brochure of the item complying with the Specifications shall be submitted upon request.
3. The following documents shall be attached/included in the submission of proposal/quotation:
 - a) Mayor's / Business Permit
 - b) PhilGEPS Registration Number/Certificate
 - c) Income /Business Tax Return
 - d) Omnibus sworn Statement (Annex C)
4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.
5. The Supplier shall clearly state the company name and account name for payment.
6. The price quoted is inclusive of all taxes and other charges.
7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.

Annex A - Department of Energy Suppliers Quotation Submission Form

Solicitation No. _____
RFQ No. _____
Purchase Request No. _____