



DEPARTMENT OF ENERGY
(Kagawaran ng Enerhiya)
Energy Center, Rizal Drive Bonifacio
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-02-101-2022-10-0389-01118-0195
Purchase Request No.:	02-101-2022-10-0389

REQUEST FOR QUOTATION

Title of Procurement/End-user	: Procurement of Subscription License for Tableau Creator
Mode of Procurement	: Services Small Value Procurement
Bidding Terms	: Per Item
Delivery Terms/Schedule	: Within thirty (30) calendar days upon receipt of Purchase Order
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: 100% of Contract Price shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user’s certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3rd Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: bacsecretariat@doe.gov.ph not later than **25 November 2022 5:00 PM** . LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications				
Item No.		Quantity	Unit Price (Php)	Total ABC (Php)
1.	Subscription License for Tableau Creator	Four (4) User’s License	75,000.00	300,000.00
	Technical Specification: Subscription License for Tableau Creator as indicated in the Tableau website (Coverage December 07, 2022 to December 06, 2023) that includes; Product Upgrades - New product upgrades/releases for maintenance contract period; Unlimited Access to Technical Support - Through email and Tableau Support Site; - No limit to who can contact Support Customer portal: - License Management; - Submit technical support requests; - Download latest versions; - Quick start Guides and			

	Knowledge Base Articles; - Online Training and Community Forums <i>Inclusive of Taxes Supplier must be a Authorized Tableau Partner/ Certified Reseller</i>			
General Conditions: 1. Quotation shall be valid for sixty (60) days from submission 2. Sample/brochure of the item complying with the Specifications shall be submitted upon request 3. The following documents shall be attached/included in the submission of proposal/quotation: a) Mayor's / Business Permit b) PhilGEPS Registration Number/Certificate c) Income /Business Tax Return d) Omnibus sworn Statement (Annex C) 4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee. 5. The Supplier shall clearly state the company name and account name for payment. 6. The price quoted is inclusive of all taxes and other charges. 7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.				