



DEPARTMENT OF ENERGY

Energy Center, Rizal Drive cor. 34th St.,
Bonifacio Global City, Taguig

ORIGINAL

PR No. 02-0101-2024-06-M0321

PURCHASE ORDER

Supplier : AGILITY REPAIR TECHNOLOGY SOLUTIONS, INC.	P.O. No. : 2024-07-247
Address : #14 Quampo Boulevard, Ecoland, Davao City	Date : 7/22/2024
TIN : _____	Mode of Procurement : AMP-NP 53.9
	Reso No. M278 s. 71

Gentlemen: **MS. ANGEL CELEBRADO**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

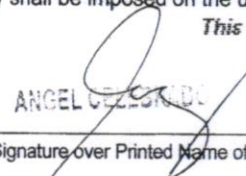
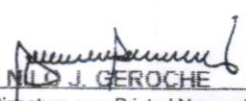
Place of Delivery : DEPARTMENT OF ENERGY- Mindanao Field Office, 3rd Flr Tolentino Bldg. Candelaria Ave., Davao City (T.R. Alingalan)	Delivery Term : within 7 working days upon receipt of PO
Date of Delivery : _____	Payment will be process within 30 days upon completion of delivery of Payment Terms, submission of all required documents & Issuance of certificate of acceptance from the end-user. Payment is through check subject to government budgeting, accounting and auditing rules.

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	PROCUREMENT OF REPAIR AND MAINTENANCE FOR SERVICE VEHICLE TOYOTA GRANDIA P7J572 a. The Supplier agrees to provide DOE-MFO with vehicle maintenance services with corresponding supply of Labor, Tools and Parts for the following services of the Toyota Grandia vehicle with plate number P7J572 TRANSMISSION OIL SERVICING - Transmission Oil, S2A140, 4 liters - ATF Toyota - Silicon Gasket - ATF Filter <i>Including the following labor:</i> - Drain and Replace Transmission Oil, Full down Transmission b. The supplier shall conduct check-up activities related to the procurement before rendering any service. In any case there will be further repair, the supplier will provide ideal recommendation for the client to consider. c. Defective items/Back jobs found within 15 calendar days shall be replaced/ facilitated by supplier at no cost within 7 calendar days upon notification. d. The Supplier shall supply in labor, tools and spare parts for the requested maintenance of the vehicle upon the presentation by the CLIENT of duly approved job order. e. The Supplier shall issue a Statement of Account (SOA) for the services rendered to DOE-MFO. f. Charges of services rendered to DOE-MFO vehicle will be inclusive of any kind of taxes, fees, charges and other legal exactions; g. Qualified and capable workshop company to provide vehicle maintenance services; h. Minimum of 3 years of vehicle workshop existence	1	9,680.00	9,680.00
TOTAL				sub-total ₱	9,680.00
				₱	<u>9,680.00</u>

(Total Amount in Words) **Nine Thousand Six Hundred Eighty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the underdelivered item/s.

This PO serves as the Notice to Proceed (NTP) when signed by the Supplier.

Conforme:	Very Truly yours:
	
Signature over Printed Name of Supplier	Signature over Printed Name of Authorized Official
ANGEL CELEBRADO	NLD J. GEROCHE
7/23/24	rsp/KBJS
Date	Director, MFO
	Designation

Fund Cluster : 01	ORS/BURS No : 02-10101-2024-08-04767
Funds Available : ₱9,680.00	Date of the ORS/BURS: 2 August 2024
CRF No. 01-24-08-240 August 5, 2024 Page 1 of 1 KBJS	Amount : ₱9,680.00
HELEN C. ROLDAN Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	