



**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)  
Energy Center, Rizal Drive Bonifacio  
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-02-0101-2025-02-0077-0403-0039
Purchase Request No.:	02-0101-2025-02-0077

**REQUEST FOR QUOTATION**

Title of Procurement/End-user	: PROCUREMENT OF VARIOUS NORMATIVE REFERENCES (LOCAL AND INTERNATIONAL STANDARDS) RELEVANT TO PHILIPPINE ENERGY LABELING PROGRAM (PELP)/ EUMB-EPRED
Approved Budget for the Contract	: Php 100,000.00
Mode of Procurement	: Small Value Procurement (AMP53.9)
Bidding Terms	: One (1) Lot
Delivery Terms/Schedule	: Sixty (60) Days upon receipt of the Purchase Order (P.O.).
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance.

**SUBMISSION OF PROPOSALS/ QUOTATION and RELATED DOCUMENTS SHOULD BE COLLATED AND SUBMITTED IN A ONE (1) PDF FILE FORMAT**

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3<sup>rd</sup> Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: [bacsecretariat@doe.gov.ph](mailto:bacsecretariat@doe.gov.ph) not later than **08 April 2025, 4:00PM**. LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications				
LOT	Description/ Specification:	Quantity	Unit Price	Total
1	PNS IEC 60705:2023	1	PHP 1,070.00	PHP 1,070.00
	PNS IEC 60530:2023	1	PHP 300.00	PHP 300.00
	PNS IEC 63159-1:2023	1	PHP 1,100.00	PHP 1,100.00
	PNS IEC 63159-2-1:2023			
	PNS IEC 63159-2-2:2023			
	PNS IEC 61591:2023	1	PHP 400.00	PHP 400.00
	PNS IEC 60311:2023	1	PHP 540.00	PHP 540.00
	PNS IEC 60350-1:2023	1	PHP 1,940.00	PHP 1,940.00
	PNS IEC 60350-2:2023			
	PNS IEC 60379:2023	1	PHP 320.00	PHP 320.00
	PNS IEC 60661:2023	1	PHP 350.00	PHP 350.00
	PNS IEC 60442:2023	1	PHP 320.00	PHP 320.00
	PNS IEC 63086-1:2023	1	PHP 350.00	PHP 350.00
	PNS IEC 61309:2023	1	PHP 320.00	PHP 320.00
	PNS IEC 60665:2023	1	PHP 350.00	PHP 350.00
	PNS IEC 62722-2-1:2021	1	PHP 350.00	PHP 350.00
	PNS IEC 61121:2023	1	PHP 510.00	PHP 510.00
	PNS IEC 62512:2023	1	PHP 320.00	PHP 320.00
	PNS IEC/ASTM 62885-6:2023	1	PHP 510.00	PHP 510.00

PNS IEC 62885-2:2023 PNS IEC 62885-5:2023 PNS IEC 62885-8:2023	1	PHP 2,040.00	PHP 2,040.00
PNS IEC 61254:2023	1	PHP 510.00	PHP 510.00
PNS IEC 61855:2023	1	PHP 400.00	PHP 400.00
PNS IEC 62863:2023	1	PHP 350.00	PHP 350.00
PNS IEC 61305-3:2023 PNS IEC 61305-1:2023 PNS IEC 61305-2:2023 PNS IEC 61305-5:2023	1	PHP 1,120.00	PHP 1,120.00
PNS IEC 60436:2023	1	PHP 2,400.00	PHP 2,400.00
PNS IEC 62849:2023	1	PHP 400.00	PHP 400.00
PNS IEC 61255:2023	1	PHP 320.00	PHP 320.00
PNS IEC 61237-4:2023	1	PHP 380.00	PHP 380.00
PNS IEC 60496:2023	1	PHP 320.00	PHP 320.00
PNS IEC 61853-1:2016 PNS IEC 61853-2:2022 PNS IEC 61853-3:2022 PNS IEC 61853-4:2022	1	PHP 1,310.00	PHP 1,310.00
PNS IEC 62253:2016	1	PHP 380.00	PHP 380.00
PNS IEC 62670-1:2016 PNS IEC 62670-2:2016 PNS IEC 62670-3:2023	1	PHP 1,120.00	PHP 1,120.00
PNS IEC 62282-3-200:2022 PNS IEC 62282-3-201:2022 PNS IEC 62282-4-102:2022 PNS IEC 62282-6-200:2022 PNS IEC 62282-7-2:2022 PNS IEC/TS 62282-7-1:2022	1	PHP 4,080.00	PHP 4,080.00
PNS IEC/TS 62933-2-2:2022	1	PHP 270.00	PHP 270.00
PNS ISO 15042:2022	1	PHP 1,200.00	PHP 1,200.00
PNS ISO 13253:2022	1	PHP 1,070.00	PHP 1,070.00
PNS IEC 62560:2016	1	PHP 400.00	PHP 400.00
PNS IEC 60598-1:2024	1	PHP 5,800.00	PHP 5,800.00
PNS IEC 60598-2-10:2012	1	PHP 350.00	PHP 350.00
PNS IEC 60598-2-11:2012	1	PHP 400.00	PHP 400.00
PNS IEC 60598-2-12:2019	1	PHP 300.00	PHP 300.00
PNS IEC 60598-2-14:2012	1	PHP 510.00	PHP 510.00
PNS IEC 60598-2-1:2022	1	PHP 300.00	PHP 300.00
PNS IEC 60598-2-20:2023	1	PHP 400.00	PHP 400.00
PNS IEC 60598-2-21:2019	1	PHP 350.00	PHP 350.00
PNS IEC 60598-2-22:2019	1	PHP 430.00	PHP 430.00
PNS IEC 60598-2-23:2012	1	PHP 350.00	PHP 350.00
PNS IEC 60598-2-24:2012	1	PHP 350.00	PHP 350.00
PNS IEC 60598-2-25:2012	1	PHP 500.00	PHP 500.00
PNS IEC 60598-2-2:2022	1	PHP 300.00	PHP 300.00
PNS IEC 60598-2-3:2015	1	PHP 350.00	PHP 350.00
PNS IEC 60598-2-4:2021	1	PHP 300.00	PHP 300.00
PNS IEC 60598-2-5:2021	1	PHP 320.00	PHP 320.00
PNS IEC 60598-2-6:2012	1	PHP 320.00	PHP 320.00
PNS IEC 60598-2-7:2012	1	PHP 300.00	PHP 300.00
PNS IEC 60598-2-8:2021	1	PHP 400.00	PHP 400.00
PNS IEC 60598-2-19:2012	1	PHP 400.00	PHP 400.00
PNS IEC 60838-1:2002	1	PHP 400.00	PHP 400.00
PNS IEC 60838-2-1:2012	1	PHP 300.00	PHP 300.00
PNS IEC 60838-2-2:2015	1	PHP 300.00	PHP 300.00
PNS IEC 60838-2-3:2021	1	PHP 350.00	PHP 350.00
PNS IEC 61184:2012	1	PHP 740.00	PHP 740.00
PNS IEC 62471:2021	1	PHP 500.00	PHP 500.00

	PNS IEC 62838:2017	1	PHP 320.00	PHP 320.00
	PNS IEC 62931:2021	1	PHP 430.00	PHP 430.00
	PNS IEC 60061-1:2020	1	PHP 8,550.00	PHP 8,550.00
	PNS IEC 60061-2-SN:2010	1	PHP 5,800.00	PHP 5,800.00
	PNS IEC 60061-3-SN:2010	1	PHP 8,550.00	PHP 8,550.00
	PNS IEC 60061-4-SN:2010	1	PHP 670.00	PHP 670.00
	PNS IEC 60238:2020	1	PHP 1,000.00	PHP 1,000.00
	PNS IEC 60360:2000	1	PHP 350.00	PHP 350.00
	PNS IEC 60399:2022	1	PHP 320.00	PHP 320.00
	PNS IEC 60400:2022	1	PHP 1,400.00	PHP 1,400.00
	PNS IEC 62552-1:2023	1	PHP 1,400.00	PHP 1,400.00
	PNS IEC 62552-2:2023	1	PHP 670.00	PHP 670.00
	PNS IEC 62552-3:2023	1	PHP 3,180.00	PHP 3,180.00
	IEC 63399:2024	1	PHP 24,920.00	PHP 24,920.00
	<p>Terms of Reference:</p> <p>1. Must submit in hard copy, soft-bind with clear title page markings.</p> <p>2. The Supplier must replace copies with observed defects (torn / missing pages, misprints, etc.) within a week after return. All costs for any replacement shall be for the account of the Supplier.</p> <p>3. No need for submission of Sample/brochure.</p>			
	<p><b>General Conditions:</b></p> <p>1. Quotation shall be valid for sixty (60) days from submission</p> <p>2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. <b>(As stated in the Terms of Reference/ Specifications)</b></p> <p>3. The following documents shall be attached/included in the submission of proposal/quotation:</p> <p>    a) Mayor's / Business Permit</p> <p>    b) PhilGEPS Registration Number/Certificate</p> <p>    c) Income /Business Tax Return <b>(For ABCs above 500k)</b></p> <p>    d) Omnibus sworn Statement (Annex C)</p> <p>4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.</p> <p>5. The Supplier shall clearly state the company name and account name for payment.</p> <p>6. The price quoted is inclusive of all taxes and other charges.</p> <p>7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.</p>			

Annex A - Department of Energy Suppliers Quotation Submission Form

Solicitation No. \_\_\_\_\_  
Purchase Request No. \_\_\_\_\_

Please quote your lowest price on the item/s under the specific Request for Quotation, subject to the terms, conditions and specifications as stated in the RFQ. Submit the quotation following the format below in a sealed envelope duly signed by your representative not later than the time and date as indicated in the RFO at the Procurement Management Division Office, 3<sup>rd</sup> Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City. LATE SUBMISSION WILL NOT BE ACCEPTED.

Company Logo/Letterhead

Date :  
Company Name :  
Procurement Title :  
Delivery Date/Delivery Terms : [No. of Days] calendar days upon receipt of Purchase Order  
Delivery Location : Department of Energy Main Office, BGC Taguig City  
Payment Terms : Payment shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate acceptance

Price Quotation:

Terms of Reference/Specifications				
Item No.	Description/ Specification:	Quantity	Unit Price	Total Bid
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
<p><b>General Conditions:</b></p> <p>1. Quotation shall be valid for sixty (60) days from submission</p> <p>2. Sample/brochure of the item complying with the Specifications shall be submitted together with the quotation/proposal. Non-submission of actual sample/brochures in the proposal is a ground for disqualification. <b>(As stated in the Terms of Reference/ Specifications)</b></p> <p>3. The following documents shall be attached/included in the submission of proposal/quotation:</p> <p>    a) Mayor's / Business Permit</p> <p>    b) PhilGEPS Registration Number</p> <p>    c) Income / Business Tax Return</p>				

d) Omnibus sworn Statement (Annex C)

4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.

5. The Supplier shall clearly state the company name and account name for payment.

6. The price quoted is inclusive of all taxes and other charges.

7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184, otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.

The above quoted prices are inclusive of all cost and applicable taxes.

After having carefully read and accepted your Terms of Reference/Specification we are submitting our quotation/proposal on the items at prices indicated above.

**Name and Signature of Authorize Representative**

**Company Name/Business Name and Address that will be used in the Notice of Award and Purchase Order/Notice to Proceed**

**Tel. No. / Cellphone No./ email address**

**Date**

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*