



**DEPARTMENT OF ENERGY**  
(Kagawaran ng Enerhiya)  
Energy Center, Rizal Drive Bonifacio  
Global City, Taguig City, Philippines 1632

RFQ No.	RFQ-02-101-2022-11-0408-01118-0200
Purchase Request No.:	02-101-2022-11-0408

**REQUEST FOR QUOTATION**

<b>Title of Procurement/End-user</b>	<b>: Short Messaging Service (SMS) Notification Service</b>
<b>Mode of Procurement</b>	<b>:Services Small Value Procurement</b>
<b>Bidding Terms</b>	<b>: Per Item</b>
<b>Delivery Terms/Schedule</b>	<b>: Within fifteen (15) calendar days upon receipt of Purchase Order</b>
Delivery Location	: Department of Energy Main Office, BGC Taguig City
Payment Terms	: 100% of Contract Price shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user’s certificate acceptance.

Please quote your lowest price on the items/s listed below, subject to the compliance with the Terms of Reference and Specifications. Submit the quotation following the format of the Quotation Submission Form (Annex A) in a sealed envelope duly signed by your representative at the Procurement Management Division Office, 3<sup>rd</sup> Floor DOE Main Building, Department of Energy Rizal Drive, Energy Center-Bonifacio Global City, Taguig City or through email at the following address: [bacsecretariat@doe.gov.ph](mailto:bacsecretariat@doe.gov.ph) not later than **25 November 2022 5:00 PM** . LATE SUBMISSION WILL NOT BE ACCEPTED.

Terms of Reference/Specifications					
Item No.		Quantity		Unit Price (Php)	Total ABC (Php)
1.	<b>Short Messaging Service (SMS) Notification Service</b>	1	lot	240,000.00	240,000.00
	<b>Technical Specifications:</b>				
	A. Php 240,000.00 worth of SMS Notification, including VAT.				
	B. To provide a minimum of 85,000 SMS per month containing 160 characters per SMS.				
	C. To provide automated Short Messaging Service (SMS) for the EVOSS System Notification feature.				
	D. The SMS Notifications will not be limited to sending within the same network only but to other local networks as well.				
	E. There should be a secure and dedicated access number to be used when sending notifications to the target clients.				
	F. EVOSS will be allowed to customize the number or name appearing on the SMS recipient phone to indicate that the SMS was sent by EVOSS.				
	G. Opt-in Process whereby the target				

	<p>recipient may confirm that he/she is amenable to receiving SMS from EVOSS.</p> <p>H. Opt-out Process whereby the target recipient may request to discontinue receiving SMS from EVOSS.</p> <p>I. The services must be available 24/7 in accordance with industry standards. For planned downtime, the subscribers must be notified by the SMS provider.</p> <p>J. Will provide applicable maintenance and support to the API platform.</p> <p>K. Will provide technical support and developer account-related assistance.</p> <p>L. Must maintain administrative, physical, and technical safeguards for the protection of the security, confidentiality, and integrity of the EVOSS' data.</p>				
<p><b>General Conditions:</b></p> <ol style="list-style-type: none"><li>1. Quotation shall be valid for sixty (60) days from submission</li><li>2. Sample/brochure of the item complying with the Specifications shall be submitted upon request.</li><li>3. The following documents shall be attached/included in the submission of proposal/quotation:<ol style="list-style-type: none"><li>a) Mayor's / Business Permit</li><li>b) PhilGEPS Registration Number/Certificate</li><li>c) Income /Business Tax Return</li><li>d) Omnibus sworn Statement (Annex C)</li></ol></li><li>4. Payment is through LDDAP through a Government Servicing Bank (GSB) and will be processed upon final acceptance of the end users and submission of complete documents. If not a GSB should shoulder all associated Bank Transaction Fee.</li><li>5. The Supplier shall clearly state the company name and account name for payment.</li><li>6. The price quoted is inclusive of all taxes and other charges.</li><li>7. The Supplier shall receive the Notice of Award and Purchase Order/Notice to Proceed within the required time under RA 9184 otherwise the Supplier may be sanctioned under the provision of RA 9184 and its IRR.</li></ol>					